

## POLICY 43. OPERATING PROCEDURES FOR DEPARTMENT MOBILE COMMAND VEHICLES

### A. Overview

1. The Sheriff's Department has three Mobile Command vehicles available for use by Sheriff's stations and other law enforcement agencies in the county. They are centrally located to make them available to respond to any crisis in the county in a short period of time.

### B. Requests to use the Mobile Command vehicles

1. Requests to use the vehicles for pre-planned events from any regional agency shall be scheduled with the Emergency Planning Detail and the Vehicle Coordinator.
2. Emergency requests from Sheriff's commands or regional agencies will be made via the Sheriff's Communications Center. After hours and weekend call-outs will be performed by the Vehicle Coordinator.
3. Emergency requests from any agency in the county will take precedence over any pre-planned event reservation, including those of the Sheriff's Department.

### C. Mobile Command Facility

1. [REDACTED]

### D. Readiness and maintenance

1. The Administrative/Operations personnel for the location where the Mobile Command is housed will have primary responsibility for the maintenance of the vehicles. This includes:
  - a. Keeping adequate trained staff on hand to ensure delivery of a Mobile Command vehicle to any location in the county within two hours of the request.
  - b. Maintaining an inventory of equipment on the vehicle.
  - c. Ensuring supplies used are replaced by the station or agency that used them.
  - d. Inspecting the vehicle when it is returned to the station after deployment.

- e. Ensuring all vehicle maintenance is completed in accordance with the Mobile Command vehicle maintenance checklist.

#### E. Deployment of the Mobile Command vehicles

1. The following procedures will be followed for both emergency and routine deployments:
  - a. Trained Sheriff's personnel shall deliver and pick up the vehicle from the designated command post. If the agency/station requesting the Mobile Command does not have sufficiently trained personnel, the station where the Mobile Command vehicle is housed or the vehicle coordinators office will provide staff to deliver the vehicle.
  - b. If the requesting agency or station does not have personnel available who are familiar with RV operation, or if the vehicle will be moved during the incident or event, Sheriff's staff will remain on site for the duration of the deployment.
  - c. When the vehicle is no longer needed, the using station or agency will ensure the vehicle is delivered to the housing station by trained Sheriff's personnel.
  - d. Damage to the Mobile Command vehicles will be handled in compliance with Department Policy and Procedure Section 5.4 "Collisions Involving Sheriff's Vehicles," a crime report or other applicable documentation. Repairs of such damage must be coordinated through the Vehicle Coordinator's Office.