

## POLICY 17. BANK ROBBERY PROCEDURES

### A. Jurisdiction over bank robberies

1. In the majority of bank robberies, the Federal Bureau of Investigation (FBI) has the primary responsibility for the subsequent investigation and prosecution of the perpetrators in the Federal Court. The FBI will work jointly with the area detective.

### B. Deputy's responsibilities

1. Although the FBI has primary responsibility for bank robberies, local law enforcement agencies normally arrive at the scene first and therefore, have the responsibility to aid and assist the FBI as needed.
2. Deputies will handle bank robberies as a major crime scene, and attempt to preserve the integrity of the crime scene. Deputies will perform the following:

a. [REDACTED]

b. [REDACTED]

c. [REDACTED]

d. [REDACTED]

e. [REDACTED]

- f. Response to this type of incident is a primary responsibility of the Patrol Division. Personnel, other than uniformed officers, responding to the location should take up surveillance positions. They should not approach nor enter the immediate area until instructed by the on-scene supervisor/primary officer.
  - g. [REDACTED]  
[REDACTED]  
[REDACTED] It shall be the responsibility of the patrol supervisor to ensure the appropriate agency detective division is notified of the incident.
3. Once the scene is determined to be safe and the suspect is either in custody or has fled the scene, patrol personnel will begin the preliminary investigation. This should include the following:
- a. The amount of money taken and the presence of any electronic tracking devices will not be broadcast over Sheriff's radio frequencies.
  - b. Obtain be-on-the-lookout (BOL/BOLO) information: Suspect(s) description, vehicle description, weapon(s) seen or threatened, direction of travel and any other pertinent information.
  - c. Identify and separate witnesses and take preliminary statements.
  - d. Determine if photos or video of the suspect is readily available. If so, request it be obtained by an employee other than the primary victim(s) for viewing or printing of still photos.
  - e. The primary victim(s) or witnesses should not view any video or photos of the suspect(s).
  - f. The primary victim(s) should not converse with other employees or witnesses about what he/she observed.
  - g. The primary victim(s) should not be extensively interviewed until Area Detectives or FBI personnel have arrived on scene.
  - h. Responding deputies should complete Field Interviews on everyone located inside the bank as well as any witnesses located outside the bank. Good contact information is crucial for follow-up interviews.
  - i. Check for and secure any physical evidence, leaving it in place (if possible) until the proper collection method/personnel is determined.

- j. Canvass neighboring businesses, residences and escape routes for witnesses, surveillance video and other evidence.
- k. Complete the crime report. Do not list a loss amount even if known. If there is a monetary loss, only list \$1 or TBD. The actual loss should be documented in the investigation follow up.