

## POLICY 11. INDUSTRIAL ACCIDENTS

### A. Legal requirements

1. The Sheriff's Department is required by law to notify the Occupational Safety and Health Administration (OSHA) of any reported industrial accidents.

### B. Procedure for deputies

1. When a deputy is dispatched to the scene of an industrial accident, the deputy shall first evaluate the situation.
2. If a death or serious injury has occurred at the scene of the industrial accident, the deputy will immediately notify OSHA by phone whenever possible. If no phone communication is available, notification will be made via the Communications Center. OSHA will make the decision whether or not their investigators should respond to the accident.
3. The reporting party shall include the following information, if available
  - a. Time and date of accident.
  - b. Employer's name, address and telephone number.
  - c. Name and job title, or badge number of person reporting the accident.
  - d. Address of site of accident or event.
  - e. Name of person to contact at site of accident.
  - f. Name and address of injured employee(s).
  - g. Nature of injury.
  - h. Location where injured employee(s) was (were) moved to.
  - i. List and identity of other law enforcement agencies present at the site of accident.
  - j. Description of accident and whether the accident scene or instrumentality has been altered.
4. In the event of a death, the deputy will conduct a death investigation.
5. Deputies are required to write a report only on an industrial accident when the victim has expired at the scene.

*Reference: California Code of Regulatory Ordinances Title 8, Section 342 (b) and (c)*