

**LESB – SUPPORT LIEUTENANT  
TRAFFIC SERVICES**

# What does Traffic Services do?

Monitor department related collisions

Parking citation administrative review

Manage OTS Grant

Facilitate training for traffic deputies/motors

Traffic Advisory Committee

Manage the SO92s (home garage)

Manage STAR Team

Manage Sheriff's Motors

Monitor Tow Contracts

# Traffic Collision defined

An unintended event involving a vehicle in transport resulting in damage or injury

# Collisions involving Sheriff's Vehicles

## 5.4 P&P

All collisions involving Sheriff's Department vehicles, publicly owned vehicles, or any vehicle in the performance of duty.

Volunteers, Professional Staff, Sworn Staff

# **Paperwork Required for a collision**

**CD2**

**RM3**

**DR or written statement**

# Traffic Unit Collision Investigation

In contract cities, by a Sheriff's traffic unit

In other jurisdictions

- By agency of jurisdiction unless they refuse then a Sheriff's traffic unit from closest station

# When to do a Parallel Collision Inv.

Agency of jurisdiction does not respond/refuses

Collision occurred during a pursuit

Requested by a supervisor/station command

Collision resulted in death or serious injury to any party

# No traffic collision investigation necessary if:

Only Sheriff vehicles or county property is involved  
and there are no injuries (backing collisions into our  
own vehicles, poles, gates, etc...)

Admin investigation must still be completed



# No Admin Investigation if:

## Road Hazard:

- Pot holes
- Something unavoidable in roadway
- Debris from vehicle in front

Damage to unoccupied sheriff/county vehicle

Vandalism

# Non-driving damage

County vehicle damaged while parked, vandalism, hit and run, DO NOT require a supervisor investigation (RM3); only a CD-2 and DR for repair.

E-mail CD2 and DR to Traffic Coord. Forward all originals to Traffic Coordinator within 24 hours of collision/incident.

# Driver Responsibilities

Immediate notification to Communication Center

Notification to supervisor

Complete a Confidential Vehicle incident Report (CD2) and DR or written statement

- Both reports turned in to supervisor by end of shift or next work day

# Supervisor Responsibilities

When possible respond to the scene

Make on-scene evaluation

Photos

Obtain case number if appropriate

Obtain contact info from other agency

# Supervisor Responsibilities cont.

Collect CD2 and DR

Complete the Supervisors Accident Investigation Report (RM3)

Attempt to determine if chargeable or non-chargeable

# Supervisor Responsibilities cont.

You may need to wait until a traffic collision investigation is available

Sign the RM3 and DR

Scan and e-mail CD2, RM3 and DR to Traffic Coord. Forward all originals to Traffic Coordinator within 24 hours of collision/incident.

# Chargeable Collision

Did employee violate any laws?

Unsafe driving

Cell phone, texting, computer usage, distractions 7.4

P&P prohibits use outside of emergency

Traffic unit collision investigation

Witnesses

2.35 of P&P

# Non-Chargeable

County employee not at fault

- Rear ended
- Backed into



# Admin Investigation Due Date

Completed traffic investigations are to be turned in within 60 days of the incident.

**What 3 items are needed after a collision?**

**CD2**

**RM3**

**DR or written statement**

# Bureau Data

January 1 – June 1

	2021	2022	Percentage Change
Vehicles Damaged	74	86	+16%
CSB	0	6	
DSB	6	5	
HRB	2	1	
LESB	66	74	+12%
MSB	0	0	
OTS	0	0	

# Bureau Data

January 1 – June 1

	2021	2022	Percentage Change
Vehicle Collisions	70	76	+9%
Chargeable	29	34	+17%
CSB	0	2	
DSB	3	2	
HRB	1	0	
LESB	25	30	
MSB	0	0	
OTS	0	0	

# Cost of Repairs

## 3rd Quarter FY Comparison

2020/21 - \$89,741.96

2021/22 - \$94,413.44

Cost Change 3rd Qtr 2020/21 to 2021/22 = +5%

# Top 3 Primary Causes of Chargeable Collisions 2021 (2022)

Unsafe Start or Backing	40%	(33%)
Unsafe Turning Movement	20%	(22%)
Unsafe Speed/Following to Close	17%	(26%)
Total % of Collisions for top 3 PCF's	77%	(81%)

**What 3 items are needed after  
a collision?**

**CD2**

**RM3**

**DR or written statement**



Questions  
are  
guaranteed in  
life;  
Answers  
aren't.



# 10 Things That Require Zero Talent

Being on Time

Work Ethic

Effort

Energy

Body Language

Passion

Doing Extra

Being Prepared

Being Coachable/Trainable

Attitude