



**SAN DIEGO COUNTY SHERIFF
LICENSE & REGISTRATION DIVISION
2023**

**Licensing Division
Organizational Chart
2023**

**Sheriff's Licensing
Manager**

Sheriff's Operations Supervisor

Sheriff's Operations Supervisor

Inspections/ Background Investigation Unit

**Sheriff's Licensing
Supervisor**

**Sheriff's Licensing
Supervisor**

**Sheriff's Licensing
Supervisor**

**Sheriff's Licensing
Supervisor**

SID Detective

960 Deputy

960 Deputy

960 Deputy

960 Deputy

Interview & Registration Unit

Licensing Specialist

Licensing Specialist

Licensing Specialist

Licensing Specialist

Licensing Clerk II

Licensing Clerk II

Licensing Clerk II

Licensing Clerk II

Licensing Clerk I

Licensing Clerk I

Licensing Clerk II

POLICE-REGULATED LICENSES WE HANDLE

- **Alarms**
- **Amusement Establishments & Devices**
- **Amusement Centers & Go-carts**
- **Bingo**
- **Carnivals and Circuses**
- **Casino Parties**
- **Community Events**
- **Concealed Weapons Permit**
- **Curios & Relics (FFL)**
- **Entertainment Establishments & Managers**
- **Explosives & Fireworks**
- **Farmers Market**
- **Firearms Dealers**
- **Fortune Telling**
- **Good Conduct Letters**
- **Junk Yards/Wrecking Yards**
- **Massage Establishments & Technicians**
- **Outdoor Assemblies & Managers**
- **Paratransit Companies & Drivers**
- **Pawnbrokers & Secondhand Dealers**
- **Public Dances**
- **Solicitors**
- **Swap Meets**
- **Taxi Companies & Taxi Drivers**

**LICENSING MAIN PHONE NUMBER
858-974-2020**



CONCEALED CARRY WEAPONS PERMITS (CCWs)

- **APPLICANTS MUST BE ELIGIBLE TO OWN, POSSESS, AND TRANSPORT FIREARMS.**
- **ONLINE APPLICATION THROUGH WWW.SDSHERIFF.GOV**
- **4800+ CURRENTLY WAITING IN APPOINTMENT QUEUE**
- **2 CARD FORMATS: PAPER AND PLASTIC**





CCW APPLICATION PROCESS

The License Background Unit handles:

- Letters sent to SID to ask if there is negative information regarding the CCW applicant
- Verifying the information on the CCW application (residence/employment/criminal history)
- Collect revoked CCW's (arrests, etc.)
- Contacting LE agencies to verify negative contacts



CONCEALED CARRY WEAPONS PERMITS (CCWs)

- PLASTIC CARD FORMAT**

License to Carry Concealed Pistol, Revolver or Other Firearm within the State of California
San Diego County Sheriff's Department ORI CA0370089

CII # 12345611 Issued: 03/03/2020 Expires: 03/03/2022

Name: TEST, TEST TEST
Address: TEST
TEST CA 00000
DOB: 01/01/1990
Occupation: TEST
Bus. Addr: TEST
TEST CA 00000
Hgt: 6' 0" Wgt: 180 Eyes: GRN Hair: BRO

Type/Reason: STANDARD

William D. Gore
Sheriff William D. Gore

License To Carry Concealed Pistol, Revolver, or Other Firearm Within the State of California
 Issued By:

Agency San Diego County Sheriff Date of Issue 03/03/2020
 "ORI" CA0370089 Expiration Date 03/03/2022

Local Agency Number 12345611 CII# 12345611

Initial *William D. Gore*
 Subsequent SHERIFF Signature and Title of Issuing Officer CORNER

SECTION A

Name of Licensee TEST, TEST TEST
 Residence Address TEST
 City TEST Zip 00000 County TEST
 Business address TEST Occupation TEST
 Birthdate 01/01/1990 Hgt 6 Ft 0 in Wgt 180 Eye Color GRN Hair Color BRO

LICENSE TYPE: Employ Standard Judicial Reserve Custodial


SECTION B - Description of Weapon(s)

Manufacturer	Serial Number	Caliber	Model
MAKE1	SN1	CALIBER1	MODEL1
MAKE2	SN2	CAL2	MODEL2
MAKE3	SN3	CAL3	MODEL3

Restrictions (if any) _____

RIGHT THUMB PRINT *Test*

 Signature of Licensee



FD 450 (3/01/99)

VOID WHERE PROHIBITED BY LAW

NOT VALID IN SAN DIEGO COUNTY COURTHOUSE

If the bearer of this license is arrested for any reason, officer is authorized to take possession of license

- STATE-APPROVED PAPER COPY (FD4501)**
- UNLIMITED FIREARMS**

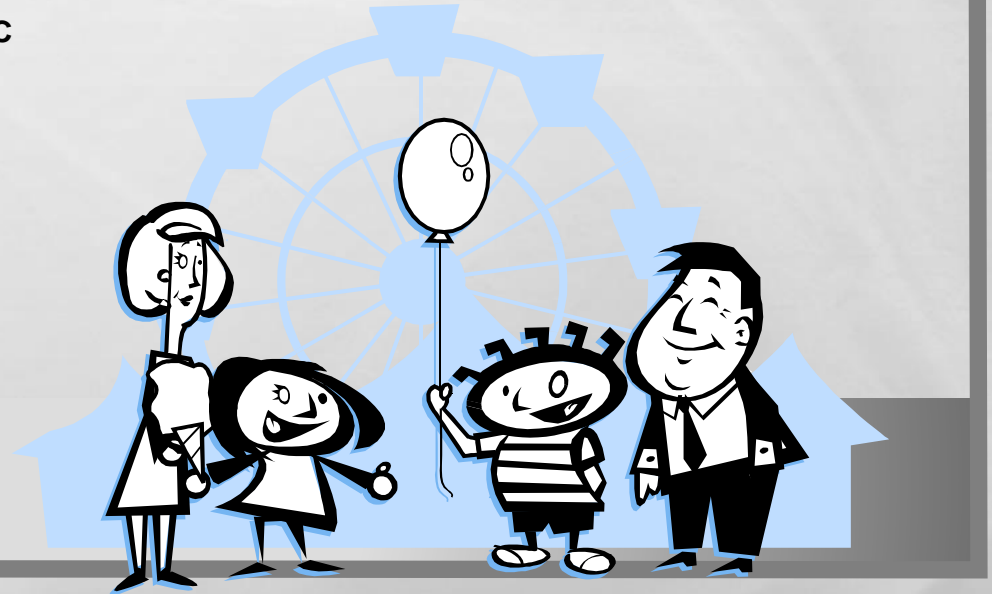
TAXI LICENSES



- **700+ ACTIVE TAXI LICENSES CURRENTLY**
- **450+ PARATRANSIT (NON-EMERGENCY VEHICLES) LICENSES**
- **YEARLY LICENSE, DRUG/ALCOHOL TESTS, MTS SAFETY CLASS (Metropolitan Transit System)**

COMMUNITY EVENT PERMITS

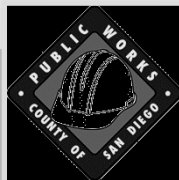
- OVER **200** COMMUNITY EVENTS ARE PROCESSED BY LICENSING EACH YEAR.
- ONLY NON-PROFITS ORGANIZATIONS ARE COVERED UNDER THIS PERMIT AND THE EVENTS ARE OPEN TO THE PUBLIC.
- THROUGH THE LICENSING DIVISION, THE SHERIFF'S DEPARTMENT PROVIDES THE LEAD APPROVAL FOR THESE EVENTS VIA THE AFFECTED STATION OR SUBSTATION.
- LICENSING WORKS WITH A VARIETY OF LOCAL AND STATE AGENCIES THROUGHOUT THE PROCESSING OF THIS PERMIT:
 - **DEPARTMENT OF ENVIRONMENTAL HEALTH** – DEH IS THE LEAD AGENCY LICENSING WORKS WITH ON COMMUNITY EVENT PERMITS IN THE UNINCORPORATED AREA.
 - **ALCOHOL BEVERAGE CONTROL** -THE LICENSING DIVISION IS RESPONSIBLE FOR THE APPROVAL OF 1 DAY ABC LICENSES FOR THESE EVENTS.
 - **COUNTY RISK MANAGEMENT** – INSURANCE, INCLUDING LIQUOR LIABILITY
 - **DEPARTMENT OF PUBLIC WORKS/TRAFFIC**



Who is involved?

10 APPROVING AGENCIES

- Food & Housing
- Zoning
- Building
- Sheriff's Licensing
 - Affected Station
- Risk Management
- Traffic Control
- Recycling
- Noise Abatement
- Parks & Recreation
- Animal Control (if applicable)



ALARM UNIT

- Monitoring and tracking residential and commercial false alarms since 1999.
- FATS (False Alarm Tracking System) was created specifically for the Sheriff's Department
- Licensing uses the CAD (Computer Aided Dispatch) Interface system maintained by the Sheriff's Communication Center to retrieve all calls dispo'd by a Sheriff's Deputy as a False Alarm.
- Every alarm call made to the communications center is reviewed and analyzed.
- The Licensing Division staff reads the CAD entry made by responding deputies and, when deemed necessary, proceeds with an administrative process that results in billing the alarm owner for any valid false alarms thus providing revenue and recovery for the Sheriff's Department.
- The chief objective of the procedure is not revenue collection but rather the reduction of false alarms.
- All revenues collected through this process come back directly to the Sheriff's Department and amount to \$20,000 - \$30,000 each year in revenue recovery.



**CRIMINAL
REGISTRATION**

SB384



ACTIVE LICENSES IN SD COUNTY

- **CCW: 8000+ (PENDING 4800+)**
- **COMMUNITY EVENT : 200+**
- **CONTRACT CITIES: 10**
- **EXPLOSIVES: 40 (EXCLUDING BLAST PERMITS)**
- **FIREARM DEALERS: 10**
- **CURIOS & RELICS: 120+**
- **JUNK AND RECYCLERS: 25+**
- **PAWN & SECONDHAND DEALERS: 70+**
- **TAXI: 700**
- **BINGO: 4**
- **CARNIVAL: 4**
- **SOLICITORS: 12**
- **ENTERTAINMENT: 33**
- **DANCE: 27**
- **FARMERS MARKET: 4**
- **OUTDOOR ASSEMBLAGE: 3**
- **SWAP MEET: 1**
- **PARATRANSIT: 450**
- **FIREWORK DEALERS: 2 (EXCLUDING DISPLAY EVENTS)**

LICENSING BACKGROUND UNIT

OTHER RESPONSIBILITIES:

- **BACKGROUNDS FOR CANNABIS FACILITIES**
- **CONDUCT BUSINESS INSPECTIONS**
- **ASSIST AREA DETECTIVES WITH REGULATED BUSINESSES**
- **CONDUCTING OPEN-SOURCE SEARCHES FOR INFO RE: NON-PERMITTED EVENTS OCCURRING IN THE COUNTY**

SWORN STAFF ONLY:

- **STAFF PROTECTION/SECURITY IN LICENSING OFFICE**

How can Managers/Captains/Lieutenants at stations assist in the process?

- 1. BY INFORMING YOUR DEPUTIES/DETECTIVES WE CAN BE A USEFUL TOOL. USING ALL OUR RESOURCES WE CAN ALWAYS CONDUCT AN “INSPECTION” ON A POLICE-REGULATED BUSINESS, WE CAN BE THE OPEN DOOR FOR THEM TO GATHER INFORMATION FOR INVESTIGATIVE PURPOSES.**
- 2. WHEN WE SEND YOU APPLICATIONS FOR APPROVALS IT IS YOUR RESPONSIBILITY TO TAKE THE TIME TO LOOK AT WHAT TYPE OF ACTIVITY IS HAPPENING IN YOUR JURISDICTION.**
 - IS THERE ENOUGH SECURITY?**
 - DOES IT HAVE THE POTENTIAL TO TURN INTO SOMETHING ELSE?**
 - SHOULD THE LICENSE/ACTIVITY HAVE RESTRICTIONS?**
- 3. BY ASSIGNING SOMEONE TO BE RESPONSIBLE FOR THE APPROVAL OF THE APPLICATIONS SENT TO YOUR STATION (USUALLY ADMIN SGT. OR LT.)**
- 4. INFORM STAFF AT BRIEFINGS WHAT TYPE OF ACTIVITIES ARE TAKING PLACE IN YOUR JURISDICTION.**

IN THE FIELD

CONCEALED WEAPONS

BUSINESS INSPECTIONS

TAXI DRIVERS

ALARMS

DETENTIONS

CRIMINAL REGISTRATION QUESTIONS

LICENSING BUSINESS HOURS: MONDAY-FRIDAY

8:00AM-4:00PM

MAIN PHONE IS OFF BEFORE 8:00, AFTER 4:00

AND DURING LUNCH 12:00-1:00

