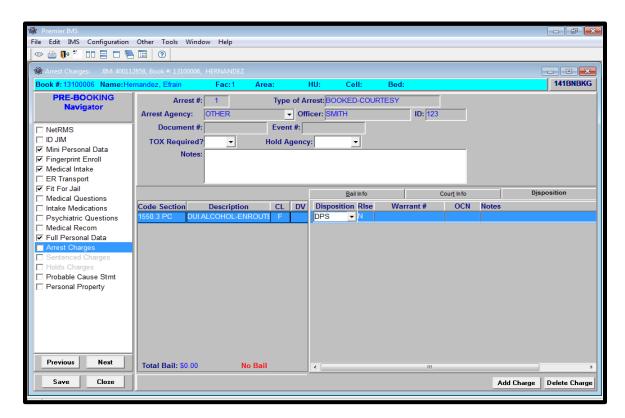




BCOU- Booked Courtesy Housing – En route Incarcerated Persons



Arresting Agency: OTHER

Date & Time of Arrest: Per Intake Form (J-15) **Arrest Type:** BCOU – Booked Courtesy

CUSTODY Location of Arrest: Per J-15 **Arresting Officer: Document Number:** N/A

Charge Code/s: 1550.3 PC and force the description to reflect the original

charge & en route

Example: 23152 (B) - En route

Bail Info: N - No Bail **Billing Agency:** OTHER

Disposition: DPS - This will populate incarcerated person on the

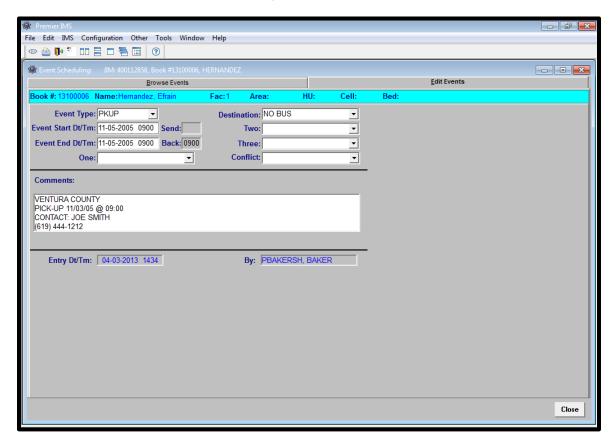
"Schedule Events" List.

Schedule Events: DATE/TIME & AGENCY PICK-UP INFO

COMPLETED AT THE PRE-BOOK POSITION



Note: All Courtesy housing should have prior Watch Commander approval. **Example of Event Scheduling**



After the Pre-book Navigator is completed, access the Event Scheduling Navigator to enter the agency, date and time of pick-up, and contact information. The above example displays how the information will appear after it has been entered in Event Scheduling.

DO NOT ENTER THE PICKUP INFORMATION IN THE MAINTENANCE SCREEN NOTES FIELD

Refer to the Detention Processing Technician training and reference manual, Section S for Schedule Events procedures.







San Diego County SHERIFF'S DEPARTMENT **BOOKING INTAKE / PERSONAL PROPERTY INVENTORY**

FIRST TWO BOXES TO BE COMPLETED BY JAIL STAFF Jail Booking Number Assigned Agency Case # 10100032 PERSONAL INFORMATION PROPER COMPLETION OF THIS FORM WILL EXPEDITE YOUR BOOKING Name: Last, First Middle Hernandez Names: Last, First Middle EFrain Place of Birth: City / State / Country Eyes Citizenship (Country) USA Employer Name Work Phone) Social Security Number DL, State ID or Other ID Number License State ARREST REMARKS: ARREST INFORMATION Arresting Agency Arrest Date / Time Billing Agency Location of Arrest (Beat # or Street Address and Court Destination: (Circle) San 15.20 Vehicle Location SD ELC SBCV NCV TOTAL BAIL AMOUNT: Same ARREST #1 (Field Charges or Warrant Information) ARREST #2 (Additional Warrants or Additional Charges) Description 11/3/05 @ 0900 ventura count 23152(B)4C-NO Bail PERSONAL PROPERTY INVENTORY HOLDS: D FEDERAL ☐ STATE PAROLE ☐ IMMIGRATION PREBOOK ARJIS **BOOK ARJIS** Cash Accounting (USA Currency Only) WALLET: Y___ N_ PURSE: Y__ N_ CELL PHONE:Y__ I BELT: Y____N_ GLASSES:Y___ KEYS: SHOES: MEDICATIONS: x\$1 = \$ x \$2 = \$x \$5 = \$WATCH: Y_ RING: Y_ ____YM NECKLACE: Y_ EARRING: Y___ N_ x \$10 = \$YM WM _YM WM x \$20 = \$WM OTHER x \$50 = \$OTHER OTHER ADDITIONAL PROPERTY REMARKS: x \$100= \$ TOTAL \$_______Sealed Bag w/Inmate Property Delivered Inmate's Signature YES Arresting Officer's Signature NO

J-15 10/04
DISTRIBUTION: WHITE-BOOKING YELLOW-INTAKE DEPUTY PINK-ARRESTING OFFICER GOLDENROD-INMATE