



Day 2

Phase III Workbook



Final Release:

After receiving the custody record for an inmate who is to be released, the DPT must _____ the work done by the DPT assigned to pre-release.

The final release DPT must review the custody record against _____ to ensure accuracy.

Why is having the correct disposition entered so important?

The DPT assigned to Final release must monitor _____ to ensure timely releases.

What are some reasons a DPT should keep good communication with stock clerks and sworn staff?

Steps to verify an inmate's identity:

- 1.
- 2.
- 3.

What could possibly happen if a final release DPT forgot to remove an inmate's wristband before release from custody?



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Name at least four other ways to validate the identity of an inmate other than WebID:

- 1.
- 2.
- 3.
- 4.

True or False:

If an inmate has a future court date, always notify them of the court location, date and time before releasing them.

Why is it important to physically have the inmate's property prior to releasing it in JIMS?

Who do you notify if the inmate claims his property is missing?

At the Final Release tab in JIMS it is important to select the correct _____ type from the drop down menu.

True or False:

An Additional drop down menu will be needed when an inmate is being released to an agent.

True or False:

Physically release the inmate from the facility before releasing them in JIMS.



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The custody record should be broken down in the following order:

- 1.
- 2.
- 3.
- 4.

Weekenders

True or False:

When weekender has additional weekends to report you do NOT process them through the final release navigator. They will be processed through the Temp Release/Return Navigator.

At what point will a weekender be released through the Final Release Navigator?

When releasing a weekender through Temp Release/Return you must also remember to release the _____ & Storage.

What are some reasons that you would release an inmate separately from other inmates?

An inmate who has \$5 or less at the time of release is eligible to receive a _____.

If an inmate lives outside of San Diego but within 500 miles they are eligible to receive a _____.

What can be done if an inmate asks for proof they were in jail to show their boss?



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Detentions' Inmate Funds Release (DIFR) Debit Card

Inmates with money that are being released to the street will be given a _____ instead of cash.

Where can you access the Detentions' Inmate Funds Release (DIFR) application?

What process in JIMS needs to be done before issuing a debit card to an inmate?

True or False:

If the inmate has already signed a property receipt they do not have to sign a funds receipt as well.

After each DIFR card has been given out, the _____ tracker form must be filled out.

What additional information is provided to the inmate to accompany the debit card:

- 1.
- 2.
- 3.

JIMS transaction and DIFR transaction must be processed on the same _____.

What happens if the amount to be released to an inmate is over \$9500?

True or false:

The inmates debit card PIN is their shoe size.