



WANTS AND WARRANTS

A Wants and Warrants check is conducted on all incarcerated individuals booked into a Sheriff's detention facility. This is completed to determine if the incarcerated individual has any outstanding local, state, or federal warrants. Once an individual's name and date of birth are saved in the Mini Personal Data Navigator, the Jail Information Management System (JIMS) initiates a State and Federal wants and warrants query. A second query is conducted after Sheriff's Records and Identification Division verifies the JIMS number and enters a System Control Number (SCN). In addition, a local search is initiated using the incarcerated individual's name, DOB, driver's license, social security number and up to fifteen AKA's.

JIMS VERIFICATION AND SYSTEM CONTROL NUMBER

The Sheriff's Records and Identification Division is responsible for identifying incarcerated individuals in custody. The incarcerated individual's fingerprints are captured electronically on the LIVESCAN Ten Print Machine by sworn staff during the intake process and transmitted via telephone lines to the Records and Identification Division. Upon receipt of the prints, various methods are used to identify the incarcerated individual utilizing the local Criminal History System or the CAL-ID Automated Fingerprint System, which is a digitalized database of fingerprints of all individuals at the local level and the State Department of Justice. After establishing identity, Sheriff's Records links the incarcerated individual to an existing record, or a new record is created. A System Control Number is entered, which automatically changes the "N" in the JIMS Verified field to "Y."

JIM Verified: Y	Administrative Alert:	DOJ DNA Required?
Name (L,F,M,S): MITCHELL MAVERICK PETE		
DOB: 07-04-1984	Desc.: W	Sex: M
Height: 5' 10"	Weight: 180	
Hair: BRO	Eyes: BLU	Skin:
Glasses:		
City OB: LOS ANGELES	Place OB: GA	Citizen: US
SSN: 541-55-5555		
Facial Hair:	Hair Len:	Hair Style:
Eye Char:	Teeth:	Build:
Dexterity:	Speech:	Unusual:
Specialty:	Misc Obs:	Religion:
CII: 27016626	FBI: 874100KC1	AFIS: C00344015
		SCN: 07252223419

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SYSTEM CONTROL NUMBER NOT ENTERED

If there is **NO** System Control Number, Sheriff's Records has not completed their identification process and the warrant responses will not be complete. Do **NOT** check the responses nor enter a **"C"** in the Wants and Warrants screen.

Note: It may take four to six hours to receive the System Control Number.

JIM Verified: N	Administrative Alert:	DOJ DNA Required? C
Name (L,F,M,S): MITCHELL MAVERICK PETE		
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Height: 5' 10"	Weight: 180	
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City OB: LOS ANGELES	Place OB: GA	Citizen: US
SSN: 541-55-5555		
Facial Hair:	Hair Len:	Hair Style:
Eye Char:	Teeth:	Build:
Dexterity:	Speech:	Unusual:
Specialty:	Misc Obs:	Religion:
CII:	FBI:	AFIS:
		SCN:

Until an Initial Clearance selection is made on the Wants and Warrants screen, the incarcerated individual will appear on the Booking queue with a book status of Wants & Warrants. All incarcerated individuals remaining on the queue with this status will be periodically checked until Sheriff's Records completes the identification process.

After four hours, complete the Request to Verify Receipt of Livescan, and fax to Sheriff's Records to confirm if the incarcerated individual's prints were received. If the prints were not received, sworn staff will be notified that the incarcerated individual needs to be re-printed. If the prints were received, the incarcerated individual's record will continue to be checked periodically until Records completes the identification process and enters the SCN and JIMS Verified Y.

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RESPONSES

On the Wants and Warrants screen there should be seven responses. The first response will be for any local warrants, the proceeding five will be SUN responses and the last response will be for any outstanding temporary restraining orders. ***If less than seven (7) responses appear, wait for a longer period of time, click REFRESH or try resending wants and warrants.***



After ensuring the incarcerated individual has been JIMS verified, an SCN number has generated, and we have at least 7 responses you may begin the JIMS Want and Warrant check.

If a Warrant or NCIC hit is found, we must determine if it is acceptable. Next determine if the incarcerated individual in custody matches the identifiers on the warrant or NCIC hit. Use identifiers such as CII number, FBI number, DOB, SSN, AKA's, and demographics.

Examples of local warrants found:

- MUNI COURT (LIMITED) – A warrant issued for the arrest of an individual usually on misdemeanor charges. There are four types: Bench Warrant, Warrant of Arrest, Warrant of Commitment, and Warrant of Attachment.
- SUPERIOR COURT (GENERAL) - A warrant issued for the arrest of an individual usually containing felony charges and a superior court case number starting with an “S.”
- DRUG COURT - A warrant issued by drug court for the arrest of an individual for failure to comply with drug treatment probation conditions.
- JUVENILE - A warrant issued by juvenile court for the arrest of an individual on juvenile matters. The warrant does not have to be for a person under the age of 18.
- COMMIT - A warrant issued for the arrest of an individual that states a specified number of days to be served. These warrants are NOT to be released per PC 825.
- CIVIL COURT - A warrant issued for civil matters.
- 1209 - A warrant issued by Civil Court for failing to comply with a Civil Court Order, also called a Civil Contempt Warrant.

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Wants and Warrants Check

Initial Clearance: Release Clearance:

By: By:

Dt/Tm: Dt/Tm:

Wants and Warrants Information

3 **** ACTIVE FELONY BENCH WARRANT **** ELECTRONIC
 MARTINEZ JOSE DOB 020763 AGE SEX M RACE H
 AKA OLIVAS EFRAIN DIAZ HT 5-06 WT 150 HAIR BLK EYE BRO
 RES 2536 L ST SAN DIEGO CA 92102 TB 1289 D4 BT 04
 BUS TB BT
 EMPLOYER TEL 000-000-0000 SSN 568351995
 CII 07296446 FBI 221746AA4 LCL AAN92101 LCR AFIS
 OP LIC VER LIC YR MAKE RMKS
 NONE VISIBLE /

-----WARRANT INFORMATION-----
 WW NBR SCD162700 000 TST 100 NIGHT SERVICE OK BAIL 27,777.00 MANDATORY
 ISSUE DATE 111703 CLRDATE 000000 ABSTDATE 000000 O-CDATE 000000 PBWDATE 000000
 ORG SDPD ASN CA03701 CLR ABS MAG# SO017 COURT SD-SD-S-022

Wants and Warrants Check

Initial Clearance: Release Clearance:

By: By:

Dt/Tm: Dt/Tm:

Wants and Warrants Information

3 **** ACTIVE MISDEMEANOR BENCH WARRANT **** ELECTRONIC
 RODRIGUEZ JOSE MARTIN DOB 091183 AGE SEX M RACE H
 AKA RODRIGUEZ JOSE M HT 5-11 WT 170 HAIR BRO EYE BRO
 RES 113 E 3RD ST NATIONAL CITY CA 91950 TB 1309 H1 BT 60
 BUS TB BT
 EMPLOYER TEL 000-000-0000 SSN 548336726
 CII 07354967 FBI 074537LA6 LCL LCR AFIS 820126229
 OP LIC C0170525 CA VEH LIC YR MAKE RMKS
 / CAFIS C00025916

-----WARRANT INFORMATION-----
 WW NBR S300278 001 TST 500 DAY SERVICE ONLY BAIL 500.00 MANDATORY
 ISSUE DATE 060818 CLRDATE 000000 ABSTDATE 000000 O-CDATE 000000 PBWDATE 000000
 ORG NCPD ASN CA03701 CLR ABS MAG# WE037 COURT SD-SB-M-016

The highlighted areas show the type of warrant, CII and FBI numbers, the warrant number and what court jurisdiction the warrant is out of.

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Example of a Federal warrant:

- FEDERAL - A warrant issued by the Federal Government for charges pending against an individual.

Wants and Warrants Check					
Initial Clearance:	<input type="text"/>	Release Clearance:	<input type="text"/>		
By:	<input type="text"/>	By:	<input type="text"/>		
Dt/Tm:	<input type="text"/>	Dt/Tm:	<input type="text"/>		
Wants and Warrants Information					
3	**** ACTIVE	US FEDERAL	WARRANT ****	MANUAL	
LIZARRAGA	JOSE	MANUEL	DOB 101065	AGE	SEX M RACE H
AKA MARTINEZ	JOSE	MANUEL	HT 5-07	WT 130	HAIR BLK EYE BRO
RES			TB		BT
BUS			TB		BT
EMPLOYER		TEL 000-000-0000	SSN 625164643		
CII	FBI	LCL	LCR	AFIS	
OP LIC A4911330	CA	VEH LIC	YR	MAKE	RMKS
-WARRANT INFORMATION-----					
WW NBR 92-1082T	000	TST 800	NIGHT SERVICE OK	BAIL	NO BAIL MANDATORY
ISSUE DATE 120392	CLRDATE 000000	ABSTDATE 000000	O-CDATE 000000	PBWDATE 000000	
ORG CAUSM03	ASN CA03791	CLR	ABS	MAG# PO018	COURT FD-SI-FED

The highlighted areas show the type of warrant, SSN, and warrant number. In this case the FBI and CII number did not populate. If this occurs you should use other identifiable information such as AKA's, DOB, SSN, and demographics to match the warrant to the incarcerated individual in custody.

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Example of a Fugitive warrant:

- FUGITIVE - A warrant issued on an individual for charges in another state.
- GOVERNOR’S WARRANT - A warrant issued by the Governor (of any state) for an individual who is the subject of a criminal complaint.

Wants and Warrants Check

Initial Clearance: <input type="text"/>	Release Clearance: <input type="text"/>
By: <input type="text"/>	By: <input type="text"/>
Dt/Tm: <input type="text"/>	Dt/Tm: <input type="text"/>

Wants and Warrants Information

MKE/WANTED PERSON
 ADO/N
EXL/D - NO EXTRADITION - INSTATE PICK-UP ONLY. SEE MIS FIELD FOR LIMITS
ORI/TN0860000 JAM/MORALES, FERNANDO ACOSTA SEX/M RAC/W POB/MX
 DOB/19830716 HGT/506 WGT/140 EYE/BR0 HAI/BLK FBI/123397PC1
 OLN/111249849 OLS/TN OLY/NX
 OFF/PROB VIOLATION - SEE MIS
 OOC/DANGEROUS DRUGS
 DOW/20100810 OCA/70373V SID/TN02426545
 VLD/20190514
MIS/N0EX**WILL PICKUP COUNTIES SURROUNDING UNIC01 COUNTY IN THE STATE OF
MIS/TENNESEE ONLY*MISDEMEANOR VIOLATION OF PROBATION*ORIGINAL MISDEMEANOR
 MIS/OFFENSE CASUAL EXCHANGE

The highlighted areas state, "No Extradition-Instate Pick-Up Only" and "See Mis Field for Limits".

This means the warrant is not extraditable from another state, so we must determine what state the warrant is from. After checking the "MIS" field for more information the warrant states it is a misdemeanor warrant out of Tennessee.

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Examples of an Out of County Warrant:

- OUT OF COUNTY - A warrant originating from another county.

Wants and Warrants Check

Initial Clearance: <input type="text"/>	Release Clearance: <input type="text"/>
By: <input type="text"/>	By: <input type="text"/>
Dt/Tm: <input type="text"/>	Dt/Tm: <input type="text"/>

Wants and Warrants Information

WPS HIT # 002
 HIT MADE ON NAM/MARRON, EDUARDO
 ORI/CA0190040 FCN/2320904104090
****MISDEMEANOR WARRANT** DO NOT ARREST/BOOK BASED ON THIS WARRANT****
 NAM/MARRON, EDUARDO 19810707 M H 504 190 XXX XXX
 DOW/20090210 WNO/R99508919000 TOW/MISD ENT/4
 OFF/5499 TRAFFIC FAILURE TO APPEAR AF
 BAIL/1,684
 OCA/508919000
 NOA/N
**IMMEDIATELY CONFIRM WITH CA0190040 LASD WARRANTS MNE/WRL0
 TELEPHONE 562 345-4457**

The highlighted areas show a misdemeanor warrant from the Los Angeles Sheriff's Department. We do not accept misdemeanor out of county warrants.

Wants and Warrants Check

Initial Clearance: <input type="text"/>	Release Clearance: <input type="text"/>
By: <input type="text"/>	By: <input type="text"/>
Dt/Tm: <input type="text"/>	Dt/Tm: <input type="text"/>

Wants and Warrants Information

NIC/W057757058
 NAM/MORAN, EDUARDO 19821018 M H 507 175 BLK BRO
DOW/20130701 WNO/XSCTA12641201 TOW/FEL ENT/2
 OFF/2299 BURGLARY BURGLARY
 BAIL/NO BAIL
 OCA/121822488 MIS/4218
SUBJECT MAY BE SAME AS CII/A29609997 FBI/804943AD9
 NOA/N EXL/4 NO EXTRADITION - IN-STATE PICK UP ONLY. SEE MIS FIELD FOR
 COMMENTS
**IMMEDIATELY CONFIRM WITH CA0194218 LAPD -SOUTHEAST MNE/LOP0
 TELEPHONE 213 972-7942 IF NO ANSWER CALL TELEPHONE 213 486-8260**

The highlighted areas show a Felony warrant (indicated by FEL) from the Los Angeles Police Department.

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Other Warrant Types

- MILITARY DESERTERS - A warrant issued by the Federal Government for an individual who is enlisted in the U.S military and did not return to duty.
- COUNTY PAROLE - A warrant issued by the County of San Diego for the arrest of an individual who violated the terms of their county parole.
- POST RELEASE COMMUNITY SUPERVISION – A warrant issued for the arrest of an individual who has violated the conditions of mandatory supervision by the Probation Department.

REQUESTING WARRANTS

When a “HIT” meeting the booking acceptance criteria is located, the wanting agency will be contacted to request the warrant abstract(s). The abstract will eventually become part of a court case file, which is public record. When requesting an abstract, provide the Sheriff's Warrant Unit with the following:

- warrant number
- date of issuance
- name of the subject
- incarcerated individual's booking number
- facility printer identification number

Warrants which will delay the release of an incarcerated individual past the PC 825 scheduling date or would cause a court conflict with previously scheduled court appearances, will not be called for. In addition, warrants will be called upon alphabetically by the court of jurisdiction.

- Central Division
- Eastern Division
- Northern Division
- Southern Division

INCARCERATED PERSON RETURNEES – When these incarcerated individuals are produced, the matter for which they are produced from state prison is normally resolved, including the clearance of any warrant. However, an initial warrant check for the case, which they were produced for, will be conducted. If the active warrant for the case has not been cleared, call for and clear the warrant. No other warrants will be called for.

COMMITTED AND UNCOMMITTED INCARCERATED INDIVIDUALS – Call for and clear all felony, commit, CP 1209, juvenile court, domestic violence, Superior Court and San Diego County misdemeanor warrants regardless of jurisdiction.

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INCARCERATED INDIVIDUALS COMMITTED TO STATE PRISON

Outstanding warrants for assigned males at birth incarcerated individuals will be cleared and booked if the incarcerated individual is **NOT** scheduled for an upcoming prison run. These arrests reflect a disposition of DOCP – Pending DOC Transfer. Warrants will **NOT** be cleared and booked for incarcerated individuals with the disposition of CDC- California Department Correction Transport.

Outstanding warrants for assigned females at birth incarcerated individuals will only be cleared and booked if the incarcerated individual is **NOT** scheduled for an upcoming prison run.

OUT OF COUNTY AND FUGITIVE – Request and process out-of-county and fugitive warrants according to the Out of County and Fugitive sections of this manual.

RETURNING WARRANT ABSTRACTS

There will be abstracts that are not served for various reasons (subject not in custody, subject released, wrong subject, etc.). A request will be made to the Court of Issuance to restore and reactivate the warrant. Complete the Return of Unserved Warrant Abstract, (PAT-65 form) and give it to a Detention Processing Supervisor for signature. Copies will be made of the form and abstract and placed in the incarcerated individual's custody record. The originals will be sent to the Court of Issuance.

WARRANT NOTIFICATION

Reference Sheriff's Policy and Procedure section Q.25

Pursuant to Penal Code 850(c), a ([J-124 form](#)) is used to notify incarcerated individuals in custody that a warrant or abstract was discovered after the initial booking process. This includes out of county, fugitive, military deserter, and federal warrants. This does not include parole violations and immigration detainees.

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Temporary Restraining Orders

During your Wants and Warrants check you will also be checking for any active TRO's (Temporary Restraining Orders) that have not been served. Check the service date on the TRO and the incarcerated individual's identifying information

Examples TRO's found:

Wants and Warrants Check

Initial Clearance: <input type="text"/>	Release Clearance: <input type="text"/>
By: <input type="text"/>	By: <input type="text"/>
Dt/Tm: <input type="text"/>	Dt/Tm: <input type="text"/>

Wants and Warrants Information

MKE/PROTECTION ORDER
 ORI/CA0370001 NAM/SOLIS, PERLA G SEX/F RAC/W
 DOB/19900806 HGT/507 WGT/120 EYE/BR0 HAI/BR0
SVC/1 - SERVED SVD/20191029
 PNO/S311518 BRD/N ISD/20191029 EXP/20221029 CTI/CA037053J
 PPN/TEMPLE, PATRICIA PSX/F PPB/19370411
 PCO/01 - THE SUBJECT IS RESTRAINED FROM ASSAULTING, THREATENING, ABUSING,
 PCO/HARASSING, FOLLOWING, INTERFERING, OR STALKING THE PROTECTED PERSON AND/OR
 PCO/THE CHILD OF THE PROTECTED PERSON.
 OCA/S311518
 NOA/N
 MIS/-MUST STAY 100 YARDS AWAY FROM PROTECTED PERSONS SCHOOL -THE PROTECTED
 MIS/PERSON MAY RECORD ANY PROHIBITED COMMUNICATIONS MADE BY THE RESTRAINED

Wants and Warrants Check

Initial Clearance: <input type="text"/>	Release Clearance: <input type="text"/>
By: <input type="text"/>	By: <input type="text"/>
Dt/Tm: <input type="text"/>	Dt/Tm: <input type="text"/>

Wants and Warrants Information

SERVICE OF LEGAL PAPERS RELATED TO COURT CASE ALLOWED-MUST NOT CONTACT
 DIRECTLY OR INDIRECTLY, INCLUDING BUT NOT LIMITED TO IN PERSON,
 TELEPHONE, WRITING, PUBLIC OR PRIVATE MAIL, INTEROFFICE MAIL, EMAIL,
 TEXT MESSAGE, FAX, OR OTHER MEANS.
***** SERVICE INFORMATION *****
SERVED DATE/20190905 TIME/0348
SERVED BY/RUVALCABA, OFFICER/1206
 AGENCY/CHULA VISTA POLICE DEPT
 SERVING AGENCY CASE NUMBER/1912590
 PROOF OF SERVICE MIS/PERSONALLY SERVED BY A LAW ENFORCEMENT
 OFFICER-MISCELLANEOUS INFO-
 IMMEDIATELY CONFIRM WITH CA0370001 SAN DIEGO COUNTY SO SMRO
 TELEPHONE 858 974-2457

*If an active TRO is found, print out the response and give it to a processing sergeant to have the incarcerated individual served.

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CLEARING WANTS AND WARRANTS

Once you have completed reviewing all of the responses you can clear the Wants and Warrants by selecting "C", save first and then close.

*A wants and warrants query can be initiated at any time by clicking on the W/W Request button at the bottom of the Wants and Warrants Check navigator

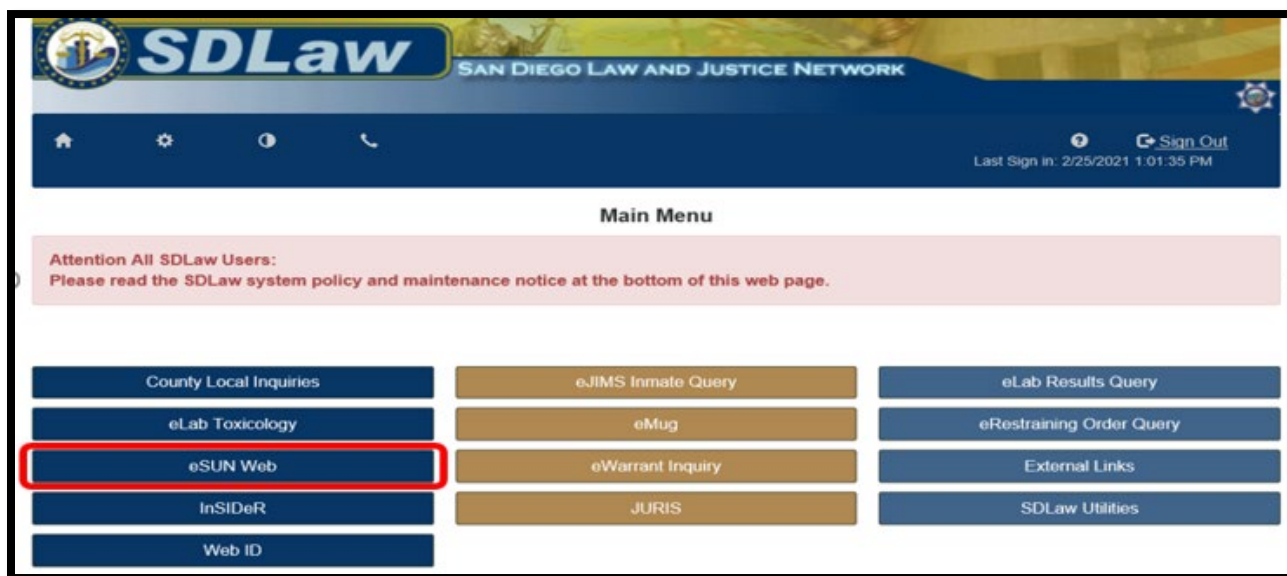
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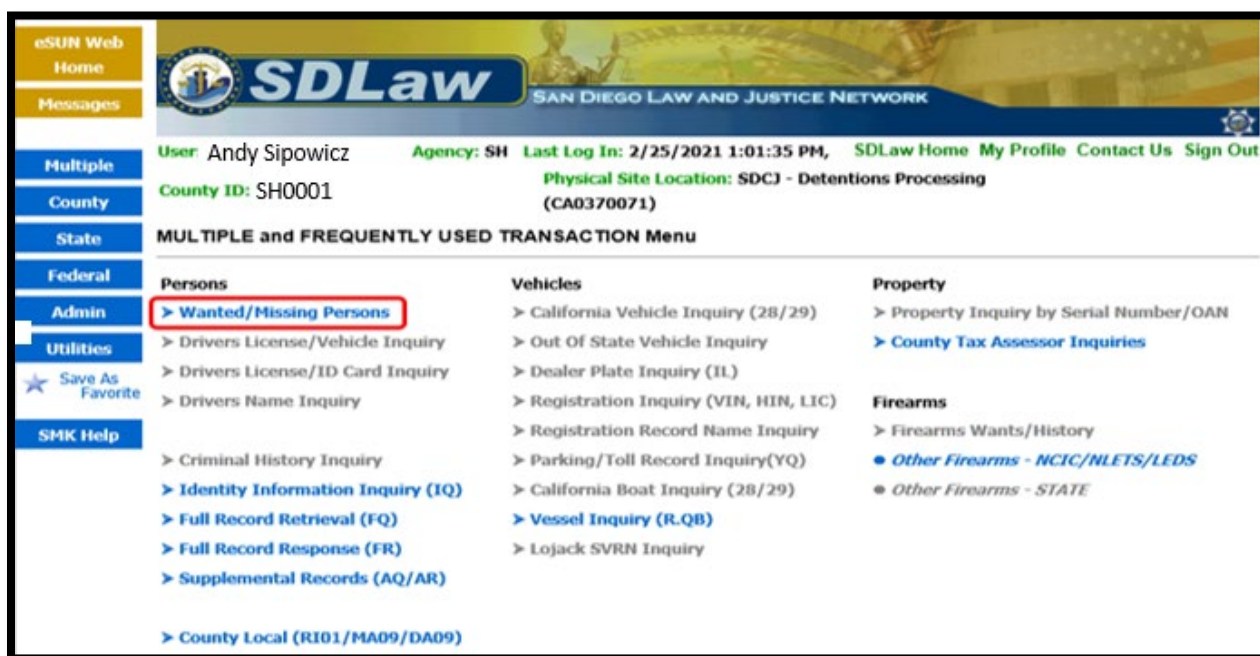
USING SDLAW TO LOOK UP WANTS AND WARRANTS

If JIMS or the Records division are experiencing technical difficulties, we can use SDLaw to check warrants. The identification process must be complete with a 'Y' in the Jim Verified box and the SCN number.

Wants and warrants can be checked manually through eSun via SDLaw.



Click on "Wanted/Missing Persons" to initiate search.



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For Unit: You will enter "SH" plus your ARJIS (i.e. SH0001)

Wanted / Missing Persons

For Unit: **Mandatory**

Last Name: **First:** **MI:**

Date of Birth (YYYYMMDD):

NOTE: When DOB is used, this transaction passed to NCIC only returns Wanted Persons hits using **EXACT** DOB. Once exact DOB has been established from State results, resubmit inquiry using correct DOB or use the: **NCIC Wanted Persons Inquiry (R.QW)** transaction.

Sex: **Race:** **Social Security Number:**

If you don't enter DOB and Sex fields, not all possible transactions will be run

OR FCN Number:

OR OCA Number: (Note: Only QM and QW sent)

[Return to Multiple Query Menu](#) [Click HERE to SEND a CONTACT MESSAGE](#)

To run an inquiry:

- Enter Last Name, First Name
- Date of Birth in an eight-digit format (year, month, day).
- Click on Submit Inquiry

The search results will roster similar sounding names with a date of birth span of 5 years.



The screenshot shows the SDLaw eSUN Web interface. On the left is a navigation menu with 'Messages' highlighted. The main content area displays search results for user Andy Sipowicz at agency SH. The results list several entries with checkboxes, including 'RE: QW.CA0370071.NAM AN. NO MATCH NAM FIELD' and 'RE: QSA.CA0370071.FINKS,HERMAN M.DOB/19771211 NAME FIELD SEARCH REVEALS:'. Below the list are buttons for 'Select all Messages', 'Delete Checked Messages', 'Print All Selected', and 'Print Selected Individually'. At the bottom right, a button labeled '7 New Msgs' is circled in red. A 'Policy Notice' is visible at the bottom of the interface.

Click on "Messages"

An additional screen will pop out. Click on the box that displays '7 New Msgs'. Verify and clear Wants and Warrants as instructed above.

Careful matching is needed to connect an incarcerated individual to any warrants. Use identifiers such as CII number, FBI number, DOB, SSN, AKA's, and demographics. It is possible to have more than one entry for the same subject.

SUN – STATE AND NATIONAL CHECKS

The San Diego User’s Network, SUN, is a computer system that has the ability to access the California Department of Justice Wanted Person File in Sacramento (CII), and the Federal Bureau of Investigation Wanted Person File in Washington, D.C. (NCIC). It is possible the same warrant will be in both systems.

In addition to manually running Wants and Warrants we must check for any active Restraining Orders, via eRestraining Order Query.

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To run an inquiry, enter the following information:

- Enter Last Name, First Name
- Date of Birth: year, month, day (1911-11-11 dashes are necessary)
- Click on search

*Notify sworn staff of any restraining orders that need to be served.

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WARRANT SCHEDULING

All limited warrants will be scheduled for court on the second day of arrest at the court of jurisdiction indicated on the warrant. The ARR designator will be used to ensure the incarcerated individual is pulled for court.

Exceptions:

Field Arrest and Warrants- When an incarcerated individual is booked on a field charge **AND** a limited warrant from the **SAME** court division, both arrests will be scheduled on the 3rd day, **ARR**.

Juvenile Court Warrants will be sent the 2nd court date in JUVSD. If accompanied by a field arrest, schedule for the next court day after the field arrest (ARR). Juvenile warrants will not be scheduled or released per PC 825 guidelines. If no court document is received, a Court Contact Log, ([J-17 form](#)) will be completed requesting further direction from the court.

Superior Court Warrants These warrants (both felony and misdemeanor) can be identified by the court listed on the warrant. A court date will not be scheduled for these warrants. The court will enter a court date.

1209 CCP - Civil Contempt warrants, will be scheduled for the next court date (per warrant instructions), at 0800. During court hours, a Detentions Processing Technician (DPT) will contact the court immediately to notify them of the incarcerated individual's arrest and scheduled appearance date, time and department. If after court hours, the custody record will be placed in the Detention Processing Supervisor's (DPS) office, and a supervisor will contact the court in the morning. At that time the court may set a new hearing date. The custody record will remain in the DPS office.

Commit Warrant – A No Bail warrant that states the number of days the subject is committed to custody. The disposition SNT automatically populates in JIMS for all charges based on this Type of Arrest. The case should be scheduled for court per PC 825. The Sentence Calculation will be completed after the incarcerated individual has been heard in court and a court document is received. The case is not to be released per PC 825.

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