



Possible Wrong Person on Warrant

If at any time, an incarcerated individual claims that they are not the person named on a warrant, the person notified will take the following steps:

The detention processing technician (DPT) will immediately fill out the top portion of the Notification of Possible Wrong Person on Warrant form, sign, date/time and forward it to the on-duty detention processing supervisor (DPS). The DPT will need to inform the deputy so they may separate the incarcerated individual from all other incarcerated individuals until the matter is resolved, or the incarcerated individual is released.

The DPS will immediately notify the watch commander or processing sergeant. The watch commander or processing sergeant will notify a JPMU sergeant, or if a sergeant is not available, the JPMU deputy on duty at the facility.

The JPMU deputy will provide all documentation to the watch commander who will be responsible for determining if the incarcerated individual is the person named on the warrant. Once the identity of the incarcerated individual is determined, the completed Possible Wrong Person on Warrant form will be filed in the custody record. The JPMU sergeant or on duty JPMU deputy will ensure that an entry is made in the "chronological notes" section of the Jail Information Management System (JIMS).

If the watch commander is unable to determine if the incarcerated individual is the subject of the warrant, the incarcerated individual remains in custody. The DPS will notify the court of jurisdiction and arrange an identity hearing.

If the incarcerated individual is determined to be the wrong person on warrant, the watch commander or processing sergeant will ensure the incarcerated individual remains separated and is processed and released from custody immediately.

If Sheriff's Records and Identification Division determines the wrong subject has been booked on a document that belongs to another individual, and has supporting documentation, the Records and Identification Division will notify the appropriate court, District Attorney (DA) or City Attorney (CA) and detention facility as follows:

If the Sheriff's Records and Identification Division makes the discovery PRIOR to the subject making their initial appearance in court, Sheriff's Records will contact the detention facility, fax all supporting documentation and the subject will be released (on this warrant or document only).



If the discovery is made any time AFTER the incarcerated individual's initial appearance in court, that the incarcerated individual is not the correct person in custody, Sheriff's Records and Identification Division will notify the detention facility, fax the supporting documentation, and notify the court of jurisdiction or DA or CA. The court will schedule an identity hearing. The incarcerated individual will not be released from custody until the detention facility receives an order from the court. The incarcerated individual should be immediately separated from all other incarcerated individuals until the identity hearing is complete.

If the Sheriff's Records and Identification Division determines the true incarcerated individual is in custody on another matter, the Records and Identification Division will notify the detention facility with the name and booking number of the correct subject and fax the supporting documentation. Sheriff's records and Identification Division will close out the misidentified incarcerated individuals arrest record and will forward copies of all supporting documents to the court or appropriate DA or CA. The document or warrant will be booked to the correct incarcerated individual's record.

Reference: Sheriff's Department Detention Services Bureau- Policies and Procedures section Q.80 Possible Wrong Person on Warrant



NOTIFICATION OF POSSIBLE WRONG PERSON ON WARRANT

The following inmate claims that they have been booked on a document that belongs to another individual.

BOOKING INFORMATION

Current Bkg#/JIMS# _____
 Bkg Name: _____
 System #: _____
 Arrest Date & Time: _____
 Arresting Agency: _____
 Document #: _____
 Court of Jurisdiction: _____
 Date/Time JPMU Notified: _____
 Person Notified: _____
 Notes: _____

Deputy/Detentions Processing Technician's Signature _____ Date and Time _____

FOR JAIL POPULATION MANAGEMENT USE ONLY

Received By: _____ Date and Time _____
 JPMU Deputy

Researched By: _____ Date and Time _____
 JPMU Deputy

DISPOSITION:

PRINTS MATCH WITH PERSON ON WARRANT _____
 WRONG PERSON ON WARRANT _____
 INVESTIGATION/DOCUMENTATION MATCH WITH WARRANT PERSON _____
 UNABLE TO DETERMINE _____

Disposition Date/Time: _____

Agency & Person Contacted: _____

Watch Commander Signature: _____

To access this form, click here.