



Courtesy and En Route Housing

COURTESY/EN ROUTE INCARCERATE INDIVIDUALS

En route incarcerated individuals are incarcerated individuals being transported to another jurisdiction. They are received from other law enforcement agencies or private companies, such as Transcor, for courtesy overnight housing. The agency/company is charged for each day of custody an incarcerated individual is in Sheriff's custody per the rate schedule below.

Per California Penal Code section 1550.3, *"The officers or agent of a demanding State to whom a incarcerated individual has been delivered following extradition proceedings in another State, or to whom a incarcerated individual has been delivered after waiving extradition in such other State, and who is passing through this State with such a incarcerated individual for the purpose of immediately returning such incarcerated individual to the demanding State may confine the incarcerated individual in the jail of any county or city through which they may pass. The keeper of such jail must receive and safely keep the incarcerated individual until the officer or agents have charge of him is ready to proceed on his route. Such officer or agent shall be charged with the expense of keeping the incarcerated individual."*

The requesting agency/company will complete a Booking Intake/Personal Property Inventory (form J-15) for each en route incarcerated individual. Under charges, the agency will indicate the destination the incarcerated individual is en route to and the description of charges in the other jurisdiction (*Example: En route to Pima, AZ; Burglary*). In the notes section on the J-15, the agency will enter the date and time the incarcerated individual will be picked up. (*Example: HAVE READY FOR PICK UP @ 0800 10-02-97*)

PREBOOK

The arrest type used will be BCOU – Booked Courtesy, OTHER will be selected as the arresting agency and the location of arrest will be CUSTODY. The incarcerated individual information will be entered per the J-15. There will be no document number or bail.

The charge of PC 1550.3 will be used and in the description, the original charge indicated on the J-15 will be entered with "EN ROUTE" (*Example: Burglary-En route*). This information MUST be forced in and the override used. Select F for felony in the CL (classification) field.

In the notes enter "En route." DO NOT enter the agency, contact/pick up information. This information will be entered in the Schedule Events screen (*see Schedule Events section*).

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If the Sheriff's Prisoner Transportation Detail (PTD) books a courtesy/en route incarcerated individual, the arresting agency will be SDSO. PTD are not required to obtain watch commander approval, nor will they be charged to house these types of incarcerated individuals.

INCARCERATED INDIVIDUALS SENTENCED IN ANOTHER STATE

(Requires prior approval from the Commander or Assistant Sheriff)

Incarcerated individuals sentenced in another state may be authorized to serve the sentence in San Diego County. The court document authorizing the sentence be served in San Diego County must be provided. An intake deputy will be required to complete a J-15 at the time the incarcerated individual is brought into custody. When calculating these sentences, incarcerated individuals are NOT eligible to receive PC 4019 or accelerated release credits, they will serve day for day according to the court document. Additionally, the incarcerated individual will be charged for each day of custody in advance per the rate schedule below.

Effective December 2012, defendants sentenced from another county or state requesting to serve their sentence in a San Diego County detention facility are no longer accepted. Until further notice, please refer to the directive listed below:

[Current directive effective December 2012](#)

PREBOOK

The arrest type will be OSNT – OTHER SENTENCED and the arresting agency will be SELF. The location of arrest will be determined upon the facility the incarcerated individual is booked into custody. The incarcerated individual's information will be entered per the J-15. The charge will be PC 66201 (Housed for Another State). The document number will be entered per the court document and the bail type will be H (held without bail).

RATE SCHEDULE

Private companies, such as Transcor and TriCounty, and incarcerated individuals sentenced in other jurisdictions are required to pay for each day of confinement. Payment can be made by cash or check at the current rate per the San Diego County Administrative Code section 441.2.

The

rates change and should be updated every 6 months. Contact the Sheriff's Financial Services for updated rates. Each facility charges a different rate. The following are the most recent rates for FY 2019/2020:

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FACILITY	COST
SAN DIEGO	\$227.34
GEORGE BAILEY	\$123.83
EAST MESA	\$204.38
LAS COLINAS	\$306.80
SOUTH BAY	\$183.36
VISTA	\$196.34
FACILITY 8	\$128.01

- Checks must be payable to San Diego County Sheriff’s Department.
- The customer/payee must be presented an official county receipt form with a duplicate document retained by the receiving department.
- Funds and a copy of the receipt should be placed in an envelope marked “Courtesy housing, incarcerated individual's full name and booking number” inside the facility safe.
- Send an email to the facility accountant regarding the payment.

The fees collected, along with a miscellaneous receipt and cover letter will be sent to Sheriff’s Financial Services via the Facility Accountant.

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