Helpful Links

1) **Account Listings -** list of all expenditure accounts available with descriptions and some examples
   - ➢ *Pathway from InSite- Departments & Services- Auditor & Controller- Instructions- Operational Plan Instructions- Expenditure Accounts (under Chart of Accounts)*
     https://InSiteext.sdcounty.ca.gov/fg3/ac/docs/expenditureaccounts.pdf

2) **Blanket Purchase Agreements (BPAs) -** list of all county-wide BPAs
   - ➢ *Pathway from InSite- Departments & Services- Purchasing & Contracting- Countywide Agreements*
     https://InSiteext.sdcounty.ca.gov/csg/pc/Lists/dpc_cw/Allitemsg.aspx

3) **Expenditure Reports (updated monthly) -** summary of the bureau expenditures
   - ➢ *Pathway from the Sheriff's Homepage- Bureaus- Management Services Bureau- Fiscal Services- Budget & Revenue Management- Expenditure Reports*
     http://ssp.sdsheriff.com/MSB/FiscalServices/BudgetRevenue/Expenditure%20Reports/Forms/AllItems.aspx

4) **ISF Fees (rates updated every fiscal year) -** list of Purchasing & Contracting ISF Fee rates
   - ➢ *Pathway from InSite- Departments & Services- Purchasing & Contracting- Departments- Doing Business with DPC*
     https://InSiteext.sdcounty.ca.gov/csg/pc/Pages/pc-doing-business.aspx

5) **P-card Information -** County Purchasing & Contracting- including introduction, manual and training
   - ➢ *Pathway from InSite- Departments & Services- Purchasing & Contracting- PCard*
     https://InSiteext.sdcounty.ca.gov/csg/pc/pc_p-card/Pages/default.aspx

6) **Travel & Training -** forms for travel & training
   - ➢ *Pathway from the Sheriff's Homepage- Bureaus- Management Services Bureau- Fiscal Services- Financial Services- Travel*
     https://ssp.sdsheriff.com/MSB/FiscalServices/Financial%20Services/Travel/SitePages/Home.aspx

7) **Training & User Guides**
   a. County Intranet- information on various trainings including Oracle
      - ➢ *Pathway from InSite- ERP Updates (under Top Links) - Training/User Guides tab*
        https://insiteext.sdcounty.ca.gov/fg3/ac/erp/tg/Pages/default.aspx

   b. Learning Management System (LMS)
      - ➢ *Pathway from the Sheriff's Homepage- Learning Management System (under County Applications)*
        https://cosd82.sumtotalsystems.com/sumtotal/app/SYS_login.aspx