



Temporary Restraining Orders

Reference Sheriff's Policy and Procedure section F.4 Temporary Restraining Orders

To provide procedures relating to the processing of NCIC Hit Information pertaining to the processing of Temporary Restraining Orders:

- All individuals in custody of the Sheriff's detention facilities are run in NCIC. The NCIC inquiry is part of the release process to ensure that all wants for the incarcerated individual have been addressed prior to release. If an incarcerated individual being processed for release or as part of a records check (during booking, custody record review) has an active temporary restraining order in the system and the restraining order has not been served, the processing professional staff member will contact the Watch Commander immediately.
- The processing professional staff member will make a copy of the information contained in the NCIC hit with regard to the temporary restraining order, which will be provided to the Watch Commander. This information is to be used to serve the temporary restraining order upon the incarcerated individual prior to release.