

<b>DATE:</b>	MAY 23, 2022
<b>NUMBER:</b>	Q.75
<b>SUBJECT:</b>	RELEASE OF “SERVED TIME” INCARCERATED PERSONS
<b>RELATED SECTIONS:</b>	

### PURPOSE

To establish a standardized time for releasing incarcerated persons from Sheriff's custody, thus reducing the possibility of confusion on the part of the incarcerated persons or staff.

### POLICY

To release all “Served Time” incarcerated persons at a specific time of day, regardless of their custodial status (“trusty” or “mainline”).

### PROCEDURE

Committed incarcerated persons may legally be released at any time of the day on the last day of their sentence (“Served Time”). Generally, such incarcerated persons will be released between 0600 and 0800 hours. However, no committed incarcerated person is to be released from custody prior to 0001 hours without the expressed written permission of the facility commander or court order (for cause).