

DATE:	FEBRUARY 3, 2022
NUMBER:	Q.57
SUBJECT:	PROPERTY ISSUED TO INCARCERATED PERSONS
RELATED SECTIONS:	L.11 , Q.61

PURPOSE

To specify what items are issued to incarcerated persons who are assigned to regular housing units after being transferred from the receiving areas.

POLICY

Each incarcerated person assigned to a housing unit shall be issued certain items for hygiene and comfort.

PROCEDURE

I. ISSUED ITEMS

- A. Incoming individuals assigned to receiving housing units are to be issued a “bedroll” consisting of a blanket(s), mattress cover and towel.
- B. Whenever the incarcerated person is transferred to a regular housing unit within the facility, they shall retain those items. They shall then be issued additional items consisting of a bar of soap, toothbrush, toothpaste, comb, jail outer clothing, jail under clothing, one pair of socks and one pair of shower shoes.
- C. Upon reaching the regular housing unit, shaving implements shall be made available to the incarcerated person through the housing deputy.

II. INCARCERATED PERSON RESPONSIBILITY

Items issued for the hygiene and comfort of the incarcerated person shall be issued in good repair. When incarcerated persons are transferring within the facility, they shall be responsible for keeping these items with them. No facility bedding, clothing, or hygiene items shall be used for any purpose other than for what they are issued. Destruction or abuse of facility property may result in disciplinary action.

III. DEPUTY RESPONSIBILITY

Housing unit deputies are responsible for enforcement of these rules and for their explanation whenever necessary.