

DATE:	DECEMBER 1, 2009
NUMBER:	M.35
SUBJECT:	MEDICAL SECURITY
RELATED SECTIONS:	CCR TITLE 15, SEC. 1216, 1280

PURPOSE

To provide appropriate, secure storage and control of medical instruments and medications within all detention facilities.

POLICY

All medical instruments will be stored in locked cabinets and drawers in dispensary areas. All instruments must be returned to the secured storage after each use and cleaning. Medication will be stored in locked cabinets and drawers for proper control and accountability.

PROCEDURE

- I. All dispensaries shall store medical instruments and medications in locked cabinets. These cabinets shall remain locked when not in use. Narcotics shall be stored in a locked cabinet within another locked cabinet or locked room.
- II. Nursing staff shall be responsible for returning/replacing instruments to the locked cabinet after each use and cleaning. Instruments will be accounted for at the end of each shift.
- III. Nursing staff shall perform and sign responsibility for a count and appropriate disposal of syringes, needles and other sharp instruments at the beginning and end of each shift.
- IV. Nursing staff shall perform and assign responsibility for a count of controlled medications at the beginning and end of each shift.
- V. The supervising nurse in each facility will be responsible for the control of these items in their respective dispensary.