

<b>DATE:</b>	NOVEMBER 7, 2023
<b>NUMBER:</b>	L.7
<b>SUBJECT:</b>	RAZORS
<b>RELATED SECTIONS:</b>	CCR TITLE 15 SEC. 1267

PURPOSE

To provide disposable razors to those incarcerated persons who wish to use them.

POLICY

All incarcerated persons will have access to a razor on a daily basis except those individuals who have a razor restriction for health and/or safety reasons.

PROCEDURE

- I. Prior to razor distribution, deputies shall review the Jail Information Management System (JIMS) Web report, "Active Inmates with Selected Hazards: Razor Restriction." Any incarcerated person represented on this report will not be offered a razor. Individuals with a red "M" next to their name indicates a Medical Instruction placed by medical/psychiatric staff. These individuals may be offered an electric razor (clipper shave) in lieu of a razor during scheduled barber days. Once the razor restriction report is reviewed, deputies shall make an entry in the JIMS area activity log using the event type, Razor Restriction Review.

A JIMS incident report (primary incident type-RZR) shall be written by deputies when documenting the placement of an incarcerated person on the razor restriction list for security purposes. Sworn staff will articulate in the ISR the specific safety and security risk concerns. The incident report will be approved by the watch commander or their designee.

Persons on razor restriction due to security reasons ("Razor Restriction" in their Hazards & Instructions) may request to the watch commander to be removed from the razor restriction list.

An incarcerated person on the razor restriction list for mental health concerns ("No Razor" in their Medical Instructions) desiring to use a razor must submit a Request Form to schedule an appointment with a qualified mental health provider (QMHP). During the appointment, if the QMHP determines the person is not suicidal or self-injurious, the razor restriction shall be removed. If the QMHP deems the person to have an elevated risk for self-harm, the razor restriction will remain in place. If the individual submits a second Request Form asking for the razor restriction to be lifted, a QMHP will conduct a 30 day review and make a determination to lift the restriction or keep it in place.

- II. Housing deputies will follow facility green sheets and distribute new razors to incarcerated persons who request them. A JIMS log entry will be made using the area activity drop-down menu to document the number of razors distributed and the number of razors collected. Housing deputies will ensure the razorblade is present before the incarcerated person disposes of it in provided containers. When full, the entire container will be discarded per procedures outlined in facility green sheets.

- III. Each facility may implement controlled razor access to certain housing areas. Examples are psychiatric stabilization units, safety cells, medical wards, disciplinary lockdown areas, etc.
- IV. An incarcerated person may possess only one razor at a time. Incarcerated persons will not share razors. An individual found in possession of more than one razor may be disciplined, to include a loss of 4019 P.C. credits.

Additionally, an incarcerated person may be charged with 4502 P.C. for the possession, manufacture, or attempted manufacture of a weapon which may or may not include a razorblade.

- V. If a razor is lost or not returned, a supervisor shall be notified immediately and every effort shall be made to locate the missing razor to include searches of housing units and persons cells. If the razor is not found, an incident report shall be written and posted to alert staff.