

<b>DATE:</b>	JUNE 18, 2018
<b>NUMBER:</b>	H.9
<b>SUBJECT:</b>	EMERGENCY AID
<b>RELATED SECTIONS:</b>	

**PURPOSE**

To establish guidelines for requesting emergency assistance and the operational deployment of allied agencies during major incidents.

**POLICY**

In the event of major emergency conditions requiring immediate outside assistance (e.g., implementation of jail evacuation plans, riot containment, etc.), the watch commander shall direct and coordinate all operations.

**PROCEDURE**

- I. The watch commander shall notify the facility commander and the bureau area commander of the emergency.
- II. Requests for emergency assistance, including sheriff patrol personnel, should be made via the communications center. The notification should include:
  - A. Nature of incident
  - B. Personnel requirements
  - C. Mission requirements
  - D. Location of command post
  - E. Locations of staging area/motor pool (parking)
- III. After the initial notification, the watch commander shall supervise the overall operation. Outside agency personnel normally should report to their respective supervisors; thereafter, operations shall be coordinated between the watch commander and these outside agency supervisors.
- IV. During the incident, all on-duty sheriff personnel assigned to the facility shall remain at their duty assignments until properly relieved.