

<b>DATE:</b>	NOVEMBER 10, 2015
<b>NUMBER:</b>	B.35
<b>SUBJECT:</b>	PERSONNEL PERFORMANCE REVIEW AND NEEDS ASSESSMENT
<b>RELATED SECTIONS:</b>	

PURPOSE

To ensure the review of employee performance and the planning for future personnel needs.

POLICY

Detention facility commanders will review personnel requirements and performance on a continuous basis in order to ensure facility objectives are met.

PROCEDURE

- I. Detention facility commanders will assess position functions within the facility on an ongoing basis to ensure relevancy to the facility objectives.
- II. Personnel performance will be evaluated in compliance with the San Diego County Charter, Article IX; the San Diego County Administrative Manual, Item Number 0080-04; Sheriff's Department Policy and Procedure, Section 3.5; Civil Service Rule V; and all other regulations designated by governmental authority.