

<b>DATE:</b>	MAY 15, 2019
<b>NUMBER:</b>	B.23
<b>SUBJECT:</b>	FINANCIAL REPORTING TO DETENTION SERVICES BUREAU COMMANDERS
<b>RELATED SECTIONS:</b>	

**PURPOSE**

To provide direction for obtaining information on detention support and operation functions by bureau commanders.

**POLICY**

Financial information on the detention facility's support and operation functions will be provided to the Detention Services Bureau commanders.

**PROCEDURE**

- I. Financial reports generated by the county's centralized accounting system are to be used by the Detention Services Bureau commanders, facility commanders, and staff to review the operations of the detention facilities.
- II. Food Services Division reports will be submitted to the Area 2 commander for review of the food services operation.
- III. Reports on the findings of internal audits are to be submitted to the Detention Services Bureau commanders.