

SDSD Detention Services Bureau—Vista Detention Facility Green Sheet

DATE:	February 01, 2021
NUMBER:	W.5.V
SUBJECT:	INMATE RELIGIOUS SERVICES

PROCEDURE

I. SERVICES

English and Spanish services are available for all inmates. Catholic and Protestant church services are available on a weekly basis. Bible study is available to all inmates on selected days per the chaplain's schedule. Requests for services other than Catholic and Protestant church services will be handled on a case-by-case basis.

II. SCHEDULE

Under the coordination of the Counselor Supervisor, the facility chaplain will determine, church service schedules suitable to meet the religious needs and classification levels of all inmates in the facility.

III. SIGN - UP

It is the responsibility of the facility chaplain to notify the housing deputy which module is attending church service. The facility chaplain will provide a monthly calendar with times and locations for each module. The schedule can also be located on the VDF Share Point site under Inmate Schedules. A transparency of the calendar will also be posted on each module to notify each inmate of their right to attend church service. An announcement will be made prior to church service beginning. Every module at the Vista Detention Facility, except inmate workers and veteran modules will attend church services separately.

IV. ATTENDANCE

- A. Each inmate will have their identity verified by their wristband when they are removed from the module for the service.
- B. The maximum number of inmates allowable per service in the [REDACTED]
- C. For reference, the number of inmates that attended should be flooded out to Religious Service in the Operations Status Board.
- D. The facility chaplain is responsible for computing the number of services provided and the number of inmates attending services. The facility chaplain will provide the monthly attendance totals for the Counselor Supervisor by the last day of each month.
- E. Church services can be cancelled any time by the Watch Commander or designee for jail security reasons to include but not limited to:
 - 1. [REDACTED]
 - 2. [REDACTED]
 - 3. [REDACTED]

V. SECURITY



VI. CLASSIFICATION

- A. Inmates will generally attend church services with their assigned module based on classification and "keep separate" issues.
- B. Classification levels 1-3 will attend church services together.
- C. Classification levels 1-4 (protective custody housing) will attend church services together (multi-purpose room in respective housing area).
- D. Medical Isolation inmates, by virtue of their illness, will have the opportunity to have a chaplain or their designee meet with them at their individual cell/module.

VII. LOCATIONS

The following locations for church services are based on the physical make-up of the facility, security factors, inmate classifications and common areas within housing.

