

**SDSD Detention Services Bureau—Vista Detention Facility Green Sheet**

<b>DATE:</b>	<b>June 22, 2021</b>
<b>NUMBER:</b>	<b>M.9.V</b>
<b>SUBJECT:</b>	<b>RECEIVING SCREENING</b>
<b>RELATED SECTIONS:</b>	<b>DSB J.5, MSD E.2.1</b>

**PROCEDURE**

**I. MEDICALLY CLEARED**

Inmates who have been medically cleared for jail admittance will be brought into the Intake area and processed.

Arrestees in need of a wheelchair will be handled according to Detention Services Bureau Policy and Procedure section M.9.

**II. ARRESTING OFFICERS**

Once the inmate has been cleared for jail booking but has been deemed necessary for ISP or 2<sup>nd</sup> stage medical evaluation, a VDF deputy shall take custody of the inmate and allow the Arresting Officer to leave.

**III. RECEIVING SCREENING**

A. Inmates awaiting "2<sup>nd</sup> Stage Medical" and have a red medical wristband will be escorted directly to the second stage medical screening station, to an available holding cell or may continue the booking process taking into consideration any recommendations given by health staff. Identified individuals will be seen no later than two (2) hours from the time the RN stamped the J-15 form.

B. Once the assessment is complete, the deputy will follow recommendations of medical staff and house the inmate in the appropriate area.

**IV. INMATE SAFETY PROGRAM (ISP)**

A. Inmates that have been identified for ISP evaluation and have a pink medical wristband will be escorted to the second stage medical screening station or a private area for further evaluation by the facility gatekeeper.

B. The Mental Health Liaison (MHL) deputy or an available Intake Rover deputy will remain with the inmate at all times until the disposition of the ISP evaluation is complete.

**V. TEMPORARY COVID-19 PROCEDURES**

A. All arrestees booked into VDF will be screened by medical staff for symptoms of COVID-19. Medical staff will determine whether the inmate will be placed in high risk housing or medical isolation housing based on their assessment.

- B. All newly booked inmates will require a minimum of a 7-day quarantine period before being permitted to leave the quarantine housing unit and/or program with other inmates.
- C. In addition to the standard classification wristband, intake deputies will provide all newly booked inmates with a red wristband on their right wrist, labeled with the inmates booking date. This wristband will assist staff in identifying and managing inmates while they are completing their quarantine period. After the 7-day quarantine period has passed, sworn staff will remove the red wristband. Inmates will be escorted to [REDACTED] for an additional body scan, a strip search will be completed and given clean jail clothing prior to being escorted to a housing unit.