

DATE:	January 21, 2021
NUMBER:	L.2.V
SUBJECT:	SANITATION AND HYGIENE INSPECTIONS
RELATED SECTIONS:	

PROCEDURE

I. HYGIENE INSPECTIONS

Sanitation and hygiene inspections will be conducted regularly to ensure the Vista Detention Facility (VDF) is kept clean and sanitary. This procedure shall be followed to ensure the inspections are completed and deficiencies are corrected.

- A. A copy of this policy and procedure, and a VDF Module Inspection Rating Sheet will be posted in each housing module.
- B. Each module will be inspected weekly during dayshift. The results of the inspection will be documented on a [VDF Module Inspection Rating Sheet](#) [REDACTED]
[REDACTED] The Security Sergeant will review completed inspection sheets and copy them to the VDF shared drive archives folder.
- C. Housing unit rover deputies will inspect housing modules. The Inmate Worker Deputy will inspect inmate worker modules. The Medical Deputy will inspect medical housing modules.
- D. Inmates in administrative segregation and/or disciplinary separation will be secured in handcuffs or waist chains prior to exiting their cell for inspections.
- E. Inmates will be afforded the opportunity to clean and remedy violations prior to the inspection. Examples of minor violations include extra clothing, blankets, and mattresses, trash, graffiti, covered vents, and excess food. Examples of major violations include razors, tattoo kits, hidden contraband, excess medication, and unready cells.
- F. A passing score is "2" or higher. A score of "1" will result in loss of dayroom privileges for a 24 hour period. A score of "0" will result in loss of dayroom privileges for a 48 hour period. Any loss of privileges for longer than 24 hours will need to be documented in a rule violation report. In mainline housing modules, one point will be deducted for each type of minor violation found during inspection. In dorm style housing modules, one point will be deducted for every five items for each type of minor violation. Three points will be deducted for major violations, and may result in a rule violation report or a crime report. The Security Sergeant's signature on the inspection sheet and an Inmate Status Report will suffice for locking down inmates that fail inspection for excessive violations and non-criminal offenses.

II. MODULE CLEANLINESS INSPECTION SCHEDULE

- A. North House Modules 1-3 will be completed on Saturday. North House Modules 4-6 will be completed on Sunday.
- B. Upper West House Modules 1-3 will be completed on Saturday. Upper West Modules 4-6 will be completed on Sunday.
- C. Lower West House Modules 1-3 will be completed on Saturday or Sunday at the discretion of the Incentive Based Housing (IBH) Deputy and Veteran's Moving Forward (VMF) Deputy. Lower West 4-6 will be completed on Saturday.
- D. East House Modules 1, 4, and 6 will be completed on Saturday. East House Modules 2, 3, and 5 will be completed on Sunday.
- E. South House Modules 1, 4, 5, and 6 will be completed on Saturday. South House Modules 2 and 3 will be completed on Saturday or Sunday at the discretion of the Inmate Worker Deputy.
- F. Medical Housing Modules will be completed on Sunday.