

DATE:	January 10, 2021
NUMBER:	K.15.V
SUBJECT:	SERVING TIMES AND DISTRIBUTION OF MEALS
RELATED SECTIONS:	

PROCEDURE

DISTRIBUTION OF INMATE MEALS

A. Inmate meals will be served between the following times:

Breakfast: 0400-0500 hours

Lunch: 1000-1100 hours

Dinner: 1600–1700 hours

B. Food Service Division (FSD) staff shall ensure housing unit food carts contain the correct amount of meals and include any religious and/or medically prescribed diets. A deputy assigned to the housing unit shall utilize the Meals to Serve Report to verify diets and the correct amount of meals are present on the food cart.

C. Equipment including food carts, crates, trays, soup containers, and ladles shall not remain in housing modules unsupervised. At the conclusion of the meal, all equipment shall be returned to the kitchen.