

DATE:	January 17, 2021
NUMBER:	H.1.V
SUBJECT:	FIRE PROCEDURE

PROCEDURE

I. DISCOVERY AND REPORTING

Upon the discovery of a fire, staff may utilize various means by which to report the fire, including pull stations, hand held radios, intercoms and telephones. Inmates are also provided push button intercoms to report fires. Fire/smoke detection systems are monitored in [REDACTED]

II. NOTIFICATIONS

Upon discovering smoke or fire, the discovering person or designee shall immediately inform [REDACTED]. The information should include:

- A. The location of the fire/smoke.
- B. The size of the fire.
- C. The type of material burning.
- D. The type of suppression intended.
- E. Staff or inmates present.
- F. Known injuries.

III. SUPPRESSION AND PERSONNEL RESPONSIBILITIES

Any sworn or professional staff reporting a fire may begin fire suppression efforts if it is safe and reasonable to do so.

A. [REDACTED]

- 1. Immediately call 911.
- 2. Notify the Watch Commander.
- 3. Notify all facility personnel.
- 4. Notify the fire response team.
- 5. Depending on the magnitude of the fire, announce [REDACTED] and order the appropriate type of evacuation.
- 6. Maintain notes as to all actions taken by the scene commanders.

B. [REDACTED]

- 1. Notify the Communications Center, Vista Patrol, and additional personnel as needed.
- 2. Notify the Administrative Lieutenant and Facility Commander.
- 3. Assume role of Incident Commander and maintain overall control and direction of the fire or disaster area.
- 4. Maintain direct communication with the fire department incident commander.

C. [REDACTED]

1. Will coordinate the fire response team and evacuation procedures.
2. Will assign a [REDACTED] and escort the fire department
3. Give updates [REDACTED] as to the status of the fire.
4. The appropriate sergeant who responds to the fire will submit an after action report to Facility Commander.

D. [REDACTED]

1. All available deputies will report to the fire response room and don complete turnout gear, and follow directions of the sergeant and/or team leader.
2. Assist in fire suppression and other emergency procedures as needed.

E. [REDACTED]

1. Dress out in full turnout gear.
2. Obtain [REDACTED] and facility radio.
3. Meet the fire department and escort them to the scene.

F. [REDACTED]

[REDACTED]
[REDACTED]
[REDACTED]

G. [REDACTED]

1. [REDACTED]
 - a. Begin fire suppression activities if possible.
 - b. Order inmate and personnel evacuation if necessary.
 - c. Advise responding personnel of safe approach and hazards.
 - d. When it is safe to do so, verify that all inmates are accounted for.
2. [REDACTED]
 - a. Lockdown inmates.
 - b. Prepare to respond to the scene or be directed to other emergency activity.
 - c. Remain in housing unit and supervise inmates unless otherwise directed.

H. [REDACTED]

1. Unless otherwise directed by the Watch Commander or [REDACTED] all professional staff will exit the facility. Once outside, they will [REDACTED] [REDACTED] This is to assure accountability and their safety during evacuation.
2. Each of the professional staff supervisors (information, booking, laundry, kitchen, and supply) will have a list of all on-duty professional staff. He/she will immediately conduct a roll-call of their professional staff members once in the designated evacuation area [REDACTED] As soon as possible, each supervisor will contact [REDACTED] and report any missing professional staff.

IV. EQUIPMENT

A. There is fire equipment located throughout the facility. This includes:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

B. There is fire equipment located [REDACTED] This includes:

[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]