

DATE:	MAY 20, 2022
NUMBER:	W.5.S
SUBJECT:	INCARCERATED INDIVIDUAL CHURCH SERVICES

PROCEDURE:

It is the policy of the Sheriff's Department to provide all incarcerated individuals access to religious services. The following guidelines shall be considered at South Bay Detention Facility:

- A. Prior to the distribution of the evening meal, the Station Deputy will announce to all incarcerated individuals within the module that there will be a religious services sign up roster made available to them during the mealtime period.
- B. Deputies will post an incarcerated individual religious services sign-up roster on the outside of deputy's station wall close to the module pass-through window. The sign-up roster shall require the incarcerated individual's last name, first name, complete booking number and cell number. The sign-up sheet is available on the SBDF SharePoint website under SBDF Forms.
- C. A maximum of 20 incarcerated individuals will be allowed to participate in religious services in the gym.
- D. Once the evening mealtime period is concluded, and the deputy has assured that all incarcerated individuals have been afforded an opportunity to sign up for religious services, the list will be retrieved from the module wall and brought back into the deputy's station.
- E. The day shift station deputy will take the list and screen the names to ensure no level 5 incarcerated individuals are on the list.
- F. The day shift deputy will brief the night shift deputy that the sign-up sheet for religious services has been screened.
- G. Approximately 15 minutes prior to the scheduled religious services, the station deputy will announce to all incarcerated individuals to prepare to leave the module for religious services. Incarcerated individuals shall be allowed to attend church even if a module inspection is scheduled.
- H. The following mainline incarcerated individuals shall attend Church Services

together:

1. Classification levels 1-3 together.
 2. Classification level 4
 3. Protective custody incarcerated individuals can go to church services together, but never with any other classification of incarcerated individual.
 4. No incarcerated individuals housed at the South Bay Detention Facility shall be automatically disqualified from attending religious services due to their level of classification. Level 5 incarcerated individuals may have religious services at the module door.
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- I. If a valid security concern is raised regarding a particular incarcerated individual, the Watch Commander will be notified in order to evaluate the circumstances. If the incarcerated individual is denied religious access, the facts will be documented in the Watch Commander's log and reviewed by the Facility Commander.
 - J. No incarcerated individual attending church services shall be allowed to take anything to or from the religious services conducted in the gymnasium. All bibles or other religious materials will be provided by the Facility Chaplain or religious volunteers.
 - K. All bibles or other religious materials may be delivered to incarcerated individuals' housing areas by the Facility Chaplain.
 - L. All incarcerated individuals attending church services shall be searched for contraband prior to them returning to their housing areas.