

<b>DATE:</b>	APRIL 17, 2022
<b>NUMBER:</b>	L.7.S
<b>SUBJECT:</b>	RAZORS

PROCEDURES

I. RAZOR DISRIBUTION

- A. Razors will be distributed on a daily basis during night shift. Incarcerated individuals will be given a reasonable amount of time to use the razor.

A housing unit roster, listing by name or area, will be used to check off the incarcerated individuals who have been issued a razor. Razors will not be shared by incarcerated individuals.

- 2. An announcement will be made to the incarcerated individuals via the intercom system that razor exchange will be conducted. The incarcerated individuals will exit their cells and secure the door behind them (except for the incarcerated worker module). Once all doors are secured, the station deputy will issue the razors.
- 3. The television and phones will be off until all razors are returned and accounted for (except for the incarcerated worker module).
- 4. Another announcement will be made via the intercom to retrieve the razors. The incarcerated individual's name will then be crossed off the list, showing the person returned the razor.
- 5. Deputies collecting the razors shall take universal precautions collecting razors to avoid coming in contact with bodily fluids. Deputies will utilize the razor collection buckets during the collection of razors. Deputies will test the razors being turned in against the magnet on the collection bucket's lid to ensure that the razor blade has not been removed.
- 6. The station deputy will dispose of used razors in the security trash can in the deputy station.
- 7. Incarcerated workers that are at work during the razor exchange will be provided a razor upon return to their module. Incarcerated worker razors will be disposed of in the same manner as in any other housing module.