

DATE:	MAY 10, 2022
NUMBER:	I.63.S
SUBJECT:	FACILITY SECURITY – HOUSING UNITS/DAYROOM LIGHTS

PROCEDURE:

South Bay Detention Facility is currently on a Tier Program. Both (upper and lower) tiers will have access to the dayroom at different times.

The dayroom in the housing modules on the Tier Program will be open for use during the following hours:

0700-1000
1300-1600
1900-2200

Except for periods of maintenance work, processing of transfers, and emergencies, dayroom access and privileges will be given by the housing deputy during the established times. The housing deputy will ensure normal operations (gym call, visits, programs, etc.) are allowed at all scheduled times unless otherwise restricted and approved by the watch commander. When the dayrooms are opened or closed for incarcerated person use, it should be documented in the station's area activity log.

Dayroom lights must remain on at all times between 0700 to 2200 hours.

Dayroom lights labeled "DAY RM-E" shall remain on during the hours of 2200-0700.

*During the Pandemic, Dayroom schedules will be modified to accommodate Public Health Orders:

DAYROOM SCHEDULE

MONDAY, WEDNESDAY, FRIDAY & SUNDAY

0700-1000 BOTTOM TIER

CLEAN & DISINFECT

1000 LUNCH MEAL TIME

CLEAN & DISINFECT

1230-1600 TOP TIER

CLEAN & DISINFECT

1600 DINNER MEAL TIME

CLEAN & DISINFECT

1900-2200 BOTTOM TIER

2230-2330 TOP TIER **FRI**

CLEAN & DISINFECT

TUESDAY, THURSDAY, SATURDAY

0700-1000 TOP TIER

CLEAN & DISINFECT

1000 LUNCH MEAL TIME

CLEAN & DISINFECT

1230-1600 BOTTOM TIER

CLEAN & DISINFECT

1600 DINNER MEAL TIME

CLEAN & DISINFECT

1900-2200 TOP TIER

2230-2330 BOTTOM TIER **SAT**

CLEAN & DISINFECT