SDSD Detention Services Bureau - Manual of Policies and Procedures South Bay Detention Facility

DATE: MAY 10, 2022

NUMBER: I.51.S

SUBJECT: INCARCERATED PERSON MOVEMENTS

PROCEDURE:

With security and safety in mind the following procedures will be followed whenever moving incarcerated persons to destinations outside of their housing modules.

- A. Actively problematic incarcerated persons will be placed in one of the Morrissey holding cells while awaiting transportation or their scheduled court appearance, supervisor will be notified of such placement.
- B. Green and orange band incarcerated persons are not to be placed into holding cells with waist chains left on. If there is a security reason to leave green and orange band incarcerated persons in waist chains while in a holding cell, a supervisor will be notified of the reason and noted in JIMS. Leg chains are acceptable to remain on. Govt. Code 6255(a)
- C. When any protective custody incarcerated persons are moved to their visits, gym, sick call, or incarcerated persons programs, deputies will broadcast a radio call to all facility staff asking to minimize all mainline movement Govt. Code 6255(a)
- D. When removing protective custody incarcerated persons for out courts, transfers, or outside medical appointments, remove the incarcerated person 15 to 20 minutes prior and keep them in the module dayroom until the SBDF Court Deputy picks them up.
- E. When escorting orange banded (administrative separation) incarcerated persons within the facility or to and from court, these incarcerated persons will be chained at the waist and legs. Govt. Code 6255(a)
- F. All incarcerated persons being escorted throughout the facility must walk along the red line painted on the corridor floors with both hands in their waistband. To avoid an unsafe condition, Govt. Code 6255(a)

 Incarcerated persons returning from other courts will be checked into the facility using the daily court list by the court deputy, if available. If the court deputy is a not available, the facility rover or control security deputies will account for the incarcerated persons.
- G. When professional or command staff is encountered, escorted incarcerated persons will be directed to turn and face the wall with their hands in their waistband. They will remain in this position until directed otherwise by the deputy.