## SDSD Detention Services Bureau - Manual of Policies and Procedures South Bay Detention Facility

**DATE:** April 23, 2022

NUMBER: A.15.S

SUBJECT: PUBLIC INFORMATION PLAN

## PROCEDURE:

- I. There are three (3) copies of the Public Information Plan. They are stored in the following locations:
  - A. Counselor's office
  - B. South Bay Information counter
  - C. Watch commander's office
- II. The materials comprising the Public Information Plan are listed in Detention Services Policy A.15 and are in compliance with Title 15.
- III. The administrative deputy will review the Public Information Plan for updates at least once a year in order to conform to local and state standards.