

## **SDSD Detention Services Bureau—San Diego Central Jail Green Sheet**

<b>DATE:</b>	<b>March 17, 2022</b>
<b>NUMBER:</b>	<b>P.9.C.1</b>
<b>SUBJECT:</b>	<b>SOCIAL VISITING</b>

### PROCEDURE

Incarcerated persons housed in Medical Observation Housing (MOB) and the Psychiatric Stabilization Unit (PSU) will visit in their respective areas by using the TELE-VISITING system. The mobile TELE-VISITING system will be taken to individual cells and normal social visiting rules apply to individuals housed in MOB with communicable diseases. In PSU and MOB, the TELE-VISITING rooms will be used. PSU and MOB incarcerated persons may only have one social visit per day and up to two per week. PSU and MOB social visiting will occur Friday thru Sunday, during the following hours:

0900-0930 hours  
1845-1915 hours  
1945-2015 hours

Incarcerated persons housed in high-risk security level housing (e.g. administrative segregation) will be allowed individual visits separate from all other incarcerated persons.

The housing control deputy will maintain observation from within the control station. Visits for all incarcerated persons will be held five (5) days a week. Visiting hours for incarcerated persons during the week and weekend are from 0730 to 2100 hours. Social visits will last a total of 30 minutes per visit (exception for facility workers).

Incarcerated persons will be allowed one visit per day and a maximum of two visits per week (exception for facility workers). The visit week begins on Sundays. Facility workers are allowed (1) one visit per day up to a maximum of five (5) per week. Facility worker visits will last 1 hour.

In the event Elevator 3 is not operational and incarcerated persons who have mobility limitations cannot access their housing floors mezzanine, the non-contact visiting area on the 2<sup>nd</sup> floor will be utilized. The floor deputies escorting the incarcerated person will coordinate with the 2<sup>nd</sup> floor deputies for proper monitoring of the visit time and return of the individual to their housing floor.

The visit deputy will conduct warrant checks on adult visitors.

Visitors will check in and provide satisfactory identification to the Detentions Information Assistant. A facility floor list and visit schedule will be placed in the visit lobby and made accessible to visitors. Visitors will be responsible for checking the floor list to determine in which module or area the individual they wish to visit is housed. A schedule will be posted in the visit lobby listing the times that visits will be provided.

The housing control deputy will advise the incarcerated person of the visit and the assigned visit telephone (if necessary).

The housing control deputy or housing deputy will be responsible for maintaining security and control in the visit area. The housing control deputy will be responsible for controlling the incarcerated persons visit time and ending the visit.

All social visitors will leave the incarcerated person visit area and corridors once their visit has ended. The visit deputy will conduct safety checks of all visitor areas/corridors. The visit deputy will escort any visitors found loitering in the building out of the facility.

Social visitors will be expected to submit to a pat-down and/or property search (at the discretion of the visit deputy) prior to entering the visit area. If a visitor refuses to submit to the search, he or she will be directed to leave the facility.

- ❑ MAINLINE INCARCERATED PERSONS ARE PERMITTED ONE VISIT PER DAY, FOR A TOTAL OF NO MORE THAN (2) TWO VISITS PER WEEK, WITH THE WEEK BEGINNING ON SUNDAY AND ENDING SATURDAY.
- ❑ VISITORS MUST FILL OUT A WHITE VISIT CARD (ONE CARD PER INCARCERATED PERSON).
- ❑ VISITORS SHOULD NOT BE IN THE VISITING AREA MORE THAN FIVE MINUTES BEFORE OR AFTER THEIR SCHEDULED VISITING TIME.
- ❑ VISIT TIMES ARE SUBJECT TO CHANGE WITHOUT NOTICE.

### **VISIT SCHEDULE**

#### **4<sup>th</sup> Floor**

Mon	Thu	Fri	Sat	Sun
A 1330	D 0900	E 0900	D 0815	A 0730
E 1415	B 1030	B 1330	E 0900	B 0815
C 1500	D 1330	A 1415	A 1030	C 0900
C 1630	E 1415	E 1500	E 1330	E 1030
B 1930	A 1500	C 1630	C 1415	A 1415
D 2015	E 1845	C 1930	D 1500	B 1500
	B 1930	D 2015	E 1545	E 1545
	C 2015		B 1930	D 1930
			A 2015	C 2015

#### **4<sup>th</sup> Floor – Module F (One Individual Per Visit Time)**

Mon	Thu	Fri	Sat	Sun
1200-1600	0800-1200		0800-1000	0800-1000

Note: Visits for Module F will be conducted on the 3<sup>rd</sup> Floor & 5<sup>th</sup> Floor

Mon	Thu	Fri	Sat	Sun
A 1330	D 0900	E 0900	D 0815	A 0730
E 1415	B 1030	B 1330	E 0900	B 0815
C 1500	D 1330	A 1415	A 1030	C 0900
C 1630	E 1415	E 1500	E 1330	E 1030
B 1930	A 1500	C 1630	C 1415	A 1415
D 2015	E 1845	C 1930	D 1500	B 1500
	B 1930	D 2015	E 1545	E 1545
	C 2015		B 1930	D 1930
			A 2015	C 2015

**6<sup>th</sup> Floor**

Mon	Thu	Fri	Sat	Sun
B 0730	D 0730	E 0815	E 0730	B 0815
E 0815	E 0815	D 0900	D 0815	C 0900
D 0900	D 1330	B 1330	E 0900	E 1330
B 1415	E 1415	E 1500	D 1330	B 1500
C 1500	C 1500	C 1930	C 1415	D 1930
E 1930	B 1930	D 2015	D 1500	C 2015
D 2015	C 2015		B 1930	

**7<sup>th</sup> Floor**

Mon	Thu	Fri	Sat	Sun
E 0815	E 0815	E 0815	D 0730	A 0730
D 0900	D 0900	D 0900	E 0900	B 0815
A 1330	D 1330	B 1330	D 1030	C 0900
B 1415	E 1415	A 1415	E 1330	E 1330
E 1500	B 1500	C 1500	C 1415	A 1415
D 1930	C 1930	D 1930	B 1500	D 1500
C 2015	A 2015	E 2015	A 1930	C 1930
			D 2015	B 2015

**8<sup>th</sup> Floor – Modules A and B**

Mon	Thu	Fri	Sat	Sun
1500	1500	1500	1415	0730
1800	2100	1800	1800	1215
2100		2100	2100	1800
				1930
				2100

**8<sup>th</sup> Floor – Modules C thru E**

Mon	Thu	Fri	Sat	Sun
E 0900	E 0900	E 0900	C 0815	C 0845
C 1330	E 1415	C 1330	E 0900	D 0945
E 1415	C 1630	E 1415	E 1330	E 1330
E 1715	E 1845	E 1715	E 1715	C 1415
D 1930	D 1930	D 1930	D 1930	D 1500
				E 1715