

**SDSD Detention Services Bureau—San Diego Central Jail Green Sheet**

<b>DATE:</b>	<b>February 7, 2023</b>
<b>NUMBER:</b>	<b>P.7.C.1</b>
<b>SUBJECT:</b>	<b>NEWSPAPERS</b>

PROCEDURE

The night shift kitchen deputy shall deliver USA Today newspapers to the appropriate floors (68 Total). A separate periodical in another language similar to a normal English newspaper shall be delivered to housing along with the USA Today (1 per module, 30 Total). The housing deputies will distribute the newspapers according to the amount afforded.

The newspapers will be distributed in the following manner:

- **SECOND FLOOR – 2 COPIES**  
**Safety/Security Interests - 7922.000**
- **THIRD FLOOR – 5 COPIES**  
**Safety/Security Interests - 7922.000**
- **FOURTH FLOOR – 16 COPIES**  
**Safety/Security Interests - 7922.000**
- **FIFTH FLOOR – 14 COPIES**  
**Safety/Security Interests - 7922.000**
- **SIXTH FLOOR – 10 COPIES**  
**Safety/Security Interests - 7922.000**
- **SEVENTH FLOOR – 10 COPIES**  
**Safety/Security Interests - 7922.000**
- **EIGHTH FLOOR – 10 COPIES**  
**Safety/Security Interests - 7922.000**
- **TENTH FLOOR – 1 COPY**  
**Safety/Security Interests - 7922.000**