

SDSD Detention Services Bureau—San Diego Central Jail Green Sheet

DATE:	March 7, 2022
NUMBER:	M.39.C.1
SUBJECT:	Disabled Individuals - Usage of Lower Bunks Lower

PROCEDURE

During the second stage medical screening, the San Diego Central Jail (SDCJ) Medical Staff will note in the Jail Information Management System (JIMS) when an incarcerated person has a medical condition necessitating assignment of a lower bunk or a restriction to the lower tier of the module.

At the beginning of each shift, the Housing Deputies will review the "LOWER BUNK" and "LOWER BUNK/LOWER TIER" lists. Housing Deputies should make all attempts to resolve the discrepancies prior to the end of shift. Once the list has been reviewed/resolved, an appropriate log entry will be made into JIMS under the "Lower Bunk/Tier Review" drop down. If the list is unable to be resolved during the shift, the reason for the list remaining unresolved will be noted in the "Notes" section of the log entry (e.g. no lower bunks available, individual at court).

In the event an incarcerated person refuses his lower bunk/lower tier designation, the individual must fill out and sign a J223 (Medical Refusal Form). The signed J223 will be forwarded to SDCJ Medical Staff. The deputy handling the refusal will note in the incarcerated persons history under "Interview with Jail Staff" the reason for the refusal and that a J223 Form was filled out by the incarcerated person and forwarded to SDCJ Medical.