

DATE:	February 22, 2022
NUMBER:	L.7.C.1
SUBJECT:	RAZOR EXCHANGE

PROCEDURE

Razor distribution will be conducted immediately after night count. Incarcerated persons in dorm housing can come to the module gate to receive their razors. If razors are not distributed during the shift, a JIMS entry will be made stating the reasoning.

I. DISTRIBUTION

- A. Each incarcerated person wishing to use a razor will show the deputy his wristband. Using the module count sheet, the housing deputy will verify the incarcerated persons identity, issue the incarcerated person a razor and note it on the count sheet.
- B. Each incarcerated person will be allowed 20 minutes to use the razor.

II. COLLECTION

- A. When an incarcerated person is finished with the razor or his allotted 20 minutes are up, the housing deputy will collect the razor.
- B. The housing deputy will verify the incarcerated persons identity and note the return of the razor on the count sheet.
- C. The housing deputy will discard the razor(s) in the security trash.

III. INMATE WORKERS

- A. Facility workers are not authorized to keep their razors. Kitchen workers will be given razors prior to starting their kitchen work shift. Kitchen worker razor distributions are 0900 hours (B Shift) and 0100 hours (A Shift).

IV. PSYCHIATRIC STABILAZITION UNIT (PSU)

- A. Incarcerated persons housed in the PSU will not be issued razors containing a straight razor blade. PSU clinical staff will offer the use of an electric razor to the PSU incarcerated persons. The electric razor will be sanitized by the PSU clinical staff after each use.