

SDSD Detention Services Bureau—San Diego Central Jail Green Sheet

DATE:	March 16, 2022
NUMBER:	I.31.C.1
SUBJECT:	RADIO USE

PROCEDURE

Most facility vehicles are equipped with an 800 MHz base radio. The following is a brief description on the usage.

UNIT DESIGNATORS FOR VEHICLE RADIOS

The following are unit designators for the San Diego Central Jail (SDCJ):

Govt. Code 6255(a)

OPERATION OF VEHICLE RADIOS

To adjust the radio to properly transmit and receive, the following steps should be followed:

1. Press power button.
2. Turn the volume knob to increase or decrease the radio volume.
3. Ensure the radio is set to the **Govt. Code 6255(a)** channel.
4. If **Govt. Code 6255(a)** is not displayed on the LCD screen, press the mode select button until **Govt. Code 6255(a)** is displayed.

To transmit a message to the Communications Center Transportation Dispatcher **Govt. Code 6255(a)**:

1. Select the **Govt. Code 6255(a)** channel.
2. Listen for ongoing conversation. When the channel becomes available, proceed with your call.
3. Press the Push-To-Talk (PTT) button on the microphone and wait for the Talk Permit Tones **Govt. Code 6255(a)**.
4. Begin speaking with the microphone approximately 1 inch from your mouth.
 - a. If you hear a phone-type busy signal, release the PTT and wait for the system to call you back with the call back tones.

- b. If you hear a steady low-pitched tone, release the PTT and wait until the channel is available. (When the channel becomes available, return to Step 3).
5. Release the PTT button to receive.

While on transportation runs, the vehicle radio should be set to **Govt. Code 6255(a)** as the primary channel. The radio should scan **Govt. Code 6255(a)** in order to receive non-urgent messages from the SDCJ Central Command Center (CCC).

To set the radio to scan **Govt. Code 6255(a)**, use the following procedure.

1. View frequencies programmed into the scan list.
 - a. Press and hold the Scan button until you hear a single beep tone and the scan indicator begins flashing.
 - b. Press the RCL button to recall each of the channels programmed into your scan list.
 - c. Press the HOME key to exit.
2. If **Govt. Code 6255(a)** is not programmed into your scan list, press and hold the SCAN button until you hear a single beep tone. The SCAN indicator lamp will begin flashing.
3. Press the mode selector button until **Govt. Code 6255(a)** is displayed.
4. Press the SEL button once to add **Govt. Code 6255(a)** to the scan list as a non-priority channel.

Note: Whichever channel you have selected to transmit on is your priority one or primary channel. All other scanned channels are non-primary channels. To speak with CCC on **Govt. Code 6255(a)**, the mode select button should be depressed until **Govt. Code 6255(a)** is displayed on the LCD screen.

The radio shall be on when any unit is taken into the field unless you are away from the vehicle for an extended period of time. In that case the vehicle radio should be turned off in order to prevent the battery from becoming drained.

Govt. Code 6255(a)