

DATE:	February 14, 2022
NUMBER:	H.1.C.1
SUBJECT:	FIRE PROCEDURES

**Many of the following procedures will be completed simultaneously and will allow for flexibility for any unexpected occurrences.

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PROCEDURE:

FIRE RESPONSE CALLOUT PROCEDURES

When fire and/or smoke are discovered, regardless of the size, the reporting deputy will notify Central Command Center (CCC) of the following:

- Location of the fire
- Extent of the fire
- Type of material that is burning
- Steps being taken to suppress the fire

The reporting deputy must ensure that the information has been acknowledged. If possible, the reporting deputy will then attempt to suppress the fire with available suppression equipment.

If the fire/smoke alarm sounds in CCC, the CCC deputy will send a deputy to investigate the cause of the alarm. When fire and/or smoke are confirmed, CCC will **Safety/Security Interests - 7922.000** **Safety/Security Interests - 7922.000** CCC will also notify professional staff by using the SDCJ facility stentofone to make a general announcement.

If the cause of the alarm cannot be found, **Safety/Security Interests - 7922.000** to ensure the correct alarm location was sounded in CCC. If no signs of a fire are observed, CCC will reset the alarm panel.

Central Command Center's Responsibilities

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Intake Control Deputy's Responsibilities

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First Floor Court Deputies' Responsibilities

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Second Floor Deputies' Responsibilities

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Visit Deputy's Responsibilities

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Housing Floor Deputies' Responsibilities

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Other Deputy Responsibilities

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Processing Sergeant's Responsibilities

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Safety/Security Interests - 7922.000

Movement Sergeant's Responsibilities

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Front Street Deputies' Responsibilities

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Fire Response Team's Responsibilities

*All personnel responding to the Emergency Fire Response Room will begin donning their equipment.

Each Deputy assigned to a response team will wear and obtain the following equipment:

- SCBA
- Turnout coat, pants, helmet, mask and boots
- Gloves
- Flashlight
- Radio
- Chalk

Additional equipment to be carried by the first response team will be:
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The watch commander on duty will assure the After Action Report is written before end of shift or no later than 24 hours after the incident ended per P&P Section F.9.

FIRE RESPONSE PREPARATION PROCEDURES

Fire Response Room

- Kitchen deputy will check ninth floor Fire Response Room.
- Visual check of survivairs (date and sign log).
- Assure overall neatness and readiness of room.
- Intake deputy will check first floor Fire Response Room
- Visual check of survivairs (date and sign log).
- Assure overall neatness and readiness of room.

Scheduling

First team fire responders shall be the second housing floor deputy listed on every deployment and this position shall be filled by team scheduling sergeants with fire experience in mind.

Second responders shall be movement/security positions.

FIRE PROCEDURES

Fire Deputies

Each team will designate one "Fire Deputy."

Fire Deputy Responsibilities

- Participate in team fire training (scenarios/line-up) as duty experts.
- Maintain a keen knowledge of this facility's fire procedures.
- Assure overtime deputies have a working knowledge of fire response procedures.
- Identify equipment deficiencies.
- Assure neat and professionally maintained Fire Response Rooms on both 1st and 9th floors.
- Act as a liaison with the fire department to have, when available, a representative from the fire department attends the team's fire training.

TRAINING

Fire training shall take place in accordance with this facility's training program.

CCC shall be included in the training scenarios and encouraged to incorporate any issues into the training proposal and training summary.