

**SDSD Detention Services Bureau—Las Colinas Detention and Reentry Facility Green Sheet**

**DATE:** APRIL 7, 2023  
**NUMBER:** T.11.L  
**SUBJECT:** EXERCISE AND RECREATION

PROCEDURE

I. INCARCERATED PERSON RECREATION SCHEDULE

A. HOUSE 1

Incarcerated person workers will be allowed daily access to the front patio area and the D-Shaped walking path outside of House 1. Every effort shall be made to have an available rover standing by to supervise incarcerated person workers during their recreation time. A max of 15 incarcerated person workers per housing unit may be allowed outside for recreation yard time. Recreation yard access includes the volleyball court and soccer nets. No running is allowed on the walking path. Only one drink and one book will be permitted in the recreation yard. Incarcerated person workers will wear a turquoise-colored badge outside in the recreational yard. Incarcerated person workers will not be permitted to have "in-and-out" privileges to the outdoor recreation area within each recreation time block (morning, afternoon, evening). If an incarcerated person worker returns to the housing unit from the recreational yard, they will remain in the housing unit for the remainder of their recreation time.

0700-1000  
1300-1515  
1900-Dusk

B. HOUSE 3

With the exception of 3A (COVID-19 designated housing module), the Incarcerated persons housed in House 3 will be allowed daily access to the recreation area inside the housing unit. The recreation yard will be opened daily corresponding with the dayroom schedule. Prior to allowing incarcerated persons out into the recreation yard, a sweep will be conducted to check for contraband or miscellaneous items. Incarcerated persons will have access to workout videos in the multi-purpose room. Incarcerated persons housed in 3F will be allowed to check out a DeWalt radio for outdoor recreation yard use only. All incarcerated persons housed in House 3 will not be allowed access to the patio or quad area.

C. HOUSE 4

Incarcerated persons in House 4 will be allowed access to the recreation area inside the housing unit. The recreation yard will be opened daily corresponding with the

dayroom schedule. Prior to allowing incarcerated persons out into the recreation yard, a sweep will be conducted to check for contraband or miscellaneous items. Incarcerated persons housed in 4A will be allowed to check out a DeWalt radio for outdoor recreation yard use only. Incarcerated Persons will have access to workout videos in the multi-purpose room.

#### D. HOUSE 5

Incarcerated persons housed in House 5 will be given access to the recreation yard in accordance with the schedule provided in LCDRF green sheet J.3.L. Prior to allowing incarcerated persons out into the recreation yard, a sweep will be conducted to check for contraband or miscellaneous items.

#### E. MEDICAL HOUSING (MOB)

Incarcerated persons in Medical will be given access to the recreation yard along with their dayroom time unless the incarcerated person is in isolation due to medical reasons given by health staff.

#### F. PSYCHIATRIC STABILIZATION UNIT (PSU)

PSU incarcerated persons participate in daily exercise as part of their treatment program. Generally, incarcerated persons are allowed access to the recreation yard when not participating in a program or group session. The schedule will be coordinated with the PSU staff and will vary from day to day.

### II. RECREATION ROOM

The recreation room is utilized by incarcerated workers every Sunday with the following schedule:

1A: 0800 – 0900

1B: 0900 – 1000

The program deputy will conduct safety checks of the recreation room while it is being used.

### III. LOGGING ACTIVITIES

A. In housing units where recreation yard time takes place outside of the housing unit (House 1 and 2), the housing deputy will maintain an accurate count of incarcerated persons utilizing the recreation yard by issuing and managing recreation yard passes. In addition, the housing deputy's hourly safety check shall include the observation of incarcerated persons utilizing the outdoor recreation area. A start and end time for recreation yard will also be logged for these housing units using: "REC YARD

STARTED" and "REC YARD ENDED." Under the "REC YARD ENDED" JIMS log, the deputy will log the count of incarcerated persons coming in from recreation yard and note if all incarcerated persons have been accounted for.

- B. In housing units where the recreation yard is connected to the dayroom (House 3, 4, 5B, PSU and MOB), a start and end of recreation yard time is required. If there are circumstances that preclude the incarcerated persons from utilizing the recreation yard during the scheduled time, (i.e., inclement weather, maintenance, facility emergency, etc.) a JIMS entry "REC YARD UNAVAILABLE" will be made in the area activity log for that housing unit with an explanation in the notes section.
- C. JIMS entries will be made in the area activity log and in the incarcerated persons' history for incarcerated persons housed in 5A.

Incarcerated person History: REC YARD STARTED and  
Incarcerated person History: REC YARD ENDED or  
Incarcerated person History: REC YARD REFUSED

#### IV. ORDERING

The incarcerated worker deputy is responsible for ordering and distributing the incarcerated person recreation and entertainment supplies. Written requests and suggestions for games and supplies should be submitted to the incarcerated worker deputy.