

SDSD Detention Services Bureau—Las Colinas Detention and Reentry Facility Green Sheet

DATE:	MARCH 19, 2023
NUMBER:	N.5.L
SUBJECT:	ACCESS TO COURTS/ATTORNEYS/LEGAL ADVICE

PROCEDURE

- I. Telephone messages from attorneys will be relayed to the incarcerated person as soon as practical. If the attorney requests a "call back" from the incarcerated person, the incarcerated person will be notified and offered telephone access to return the call. This will be done while taking facility security needs into account at the time.

- II. Once the information is relayed to the incarcerated person, the attorney "call back" information will be logged into the incarcerated person's personal history in JIMS. If an incarcerated person requests a legal telephone call and the telephone call is granted, the deputy will make the log entry following the same procedure.