

SDSD Detention Services Bureau—Las Colinas Detention and Reentry Facility Green Sheet

DATE:	APRIL 12, 2022
NUMBER:	M.6.L
SUBJECT:	LIFE THREATENING EMERGENCIES: CODE BLUE

PROCEDURE

I. EPIPENS

A. One EpiPen will be located inside the first aid kit in each of the following areas and accounted for by the administrative deputy:

1. House 1A
2. House 2C
3. House 2E
4. House 3A
5. House 3G
6. House 4A
7. Sewing Deputy Office
8. Visits

B. One EpiPen will be kept and monitored by medical staff in the following areas:

1. Clinic
2. MOB
3. Intake

II. SUSPECTED OPIOD OVERDOSE AND NALOXONE

A. Deputies shall account for the naloxone kits at the beginning of each shift and make an entry in the Jail Information Management System (JIMS). Deputies will select Naloxone from the "Type" drop down menu of the Area Activity in JIMS ensuring the appropriate area and housing unit is selected. Each kit contains two doses of naloxone and will be labeled "A" and "B." Deputies will verify each kit contains both doses. Deputies will also verify the label number on the back of the naloxone kit and enter the number into the description field of the area activity (i.e. LC #1 A/B). The facility training coordinator will replace missing and expired naloxone doses and kits.

1. Naloxone kits will be kept in and accounted for by sworn staff in the following areas:
 - a. House 1A - Staff Restroom
 - b. House 1D - Staff Restroom
 - c. House 2 C/D - Connecting Hallway
 - d. House 2 E/F - Connecting Hallway
 - e. House 3 A/B - Connecting Hallway

- f. House 3 C/D - Connecting Hallway
- g. House 3 E/F - Connecting Hallway
- h. House 3 G/H - Connecting Hallway
- i. House 4A - Deputy Station
- j. House 4B - Deputy Station
- k. House 5A - Deputy Station
- l. House 5B - Deputy Station
- m. PSU - Deputy Station
- n. Sewing Deputy's Office
- o. Visit Area - Supply Room
- p. D11 - Perimeter Vehicle
- q. Intake - Intake Control
- r. Kitchen – Deputy Station
- s. Mail Processing Center – (4)
- t. Evidence Room

2. Naloxone kits will be kept in and monitored by medical staff in the following areas:

- a. Clinic (2)
- b. MOB (2)
- c. Intake (4)

B. The naloxone administrator for LCDRF will be the facility training coordinator. In accordance with Department P&P section 6.128, the naloxone administrator will reorder new naloxone kits as needed and conduct a monthly inspection of the reserve supply.

C. All deputies shall carry their two (2) issued naloxone kits and holster on their person during the course of their normal duties. Deputies are responsible for the condition of their kits and are expected to replace used or expired kits.

D. The watch commander's office will contain a reserve supply of naloxone kits. The naloxone administrator will be notified each time a naloxone kit is issued from the reserve supply. At the beginning of each shift, the watch commander will make an entry in the Watch Commander's Log indicating all reserve naloxone kits were accounted for.

III. AUTOMATED EXTERNAL DEFIBRILLATOR (AED) MACHINE

1. AED machines will be accounted for by the facility training coordinator in the following locations:

- a. Intake Breakroom
- b. Staff Dining Room
- c. Maintenance Area

- d. Outside the Wellness Room
 - e. Reentry Services
 - f. Admin Breakroom
 - g. Visit Lobby
2. AED machines will be kept in and monitored by medical staff in the following areas:
- a. Intake
 - b. MOB
 - c. Clinics
 - d. PSU

Safety/Security Interests - 7922.000

