

SDSD Detention Services Bureau—Las Colinas Detention and Reentry Facility Green Sheet

DATE:	APRIL 13, 2023
NUMBER:	L.9.L
SUBJECT:	HAIRCUTS/HAIR CARE

PROCEDURE

I. HAIRCUTS

- A. Hairstylists will be limited to those approved by the incarcerated worker deputy. The equipment will be inventoried by the housing deputy prior to the worker entering and exiting the housing unit. No other services will be provided by the incarcerated worker stylists.
- B. Haircutting and grooming equipment are to be used under the direct supervision of sworn staff and in a secure area. The equipment shall be used in close proximity of the deputy's station.
 - 1. Combs, hair clippers and scissors shall be disinfected with Barbicide solution in between each incarcerated person's use.
 - 2. Incarcerated persons in Administrative Separation and the Psychiatric Stabilization Unit must be screened by the housing deputy for possible security risks prior to receiving hair care or grooming items. All cosmos will be conducted in their cells.
- C. Any unusual haircuts that do not match the style the incarcerated person came into custody with, such as shaven heads, mohawks or cuts that signify gang activity are forbidden.
- D. Incarcerated persons arriving in custody with very short (shaven) hairstyles will be limited to a #1, #2, or #3 clipper cut with no combinations.
- E. Haircuts will not be given to incarcerated persons with open sores on or around the head area, unless directed by health staff.

II. NAIL CLIPPERS/EMERY BOARDS

- A. Nail clippers and Emery boards will be available for use during day shift on Sundays. Incarcerated persons will be offered nail clippers and Emery boards during their dayroom time.
- B. Nail clippers and Emery boards will be kept in the deputy station or in a nearby storage closet. Nail clippers and Emery boards will be inventoried upon issuing and receiving by the supervising deputy. Nail clippers will be

sanitized after each use.

- C. The incarcerated worker deputy will be notified of any damaged nail clippers needing replacement.

III. WEEKLY HAIRCUT SCHEDULE

- A. Haircuts will be conducted once a month on Saturdays and Sundays on a rotating basis. If an incarcerated person is interested in receiving a haircut, they must submit a request to the incarcerated worker deputy.
- B. Haircut times are scheduled for either 0700-1000 hours or 1300-1500 hours and are to be offered to the incarcerated persons based on current dayroom schedule.

	1 ST SAT	1 ST SUN	2 ND SAT	2 ND SUN	3 RD SAT	3 RD SUN	4 TH SAT	4 TH SUN
1A	0700-1000							
1B	1300-1500							
1C		0700-1000						
3B		1300-1500						
3C								0700-1000
3D						1300-1500		
3F								1300-1500
3G						0700-1000		
3H			0700-1000					
4A							0700-1000	
4B							1300-1500	
5A				0700-1000				
5B				1300-1500				
MOB					0700-1000			
PSU					1300-1500			