

**SDSD Detention Services Bureau—Las Colinas Detention and Reentry Facility Green Sheet**

<b>DATE:</b>	MARCH 10 , 2023
<b>NUMBER:</b>	L.7.L
<b>SUBJECT:</b>	RAZORS

**PROCEDURE**

**I. RAZOR DISTRIBUTION**

1. During dayroom time, the housing deputy will instruct the incarcerated persons to line up at the deputy station for razor distribution; each incarcerated person wanting to use a razor will show the deputy their wristband. Using the Jail Information Management System (JIMS) floor count sheet, the deputy will issue each incarcerated person a razor and note it on the count sheet. Each incarcerated person will be allowed to use the razor during the allotted time with the deputy being present in the housing unit.
2. Incarcerated persons on razor restriction should be removed to a secure area within the module to ensure they do not have access to a razor via other incarcerated persons. The following areas should be utilized as secure areas to monitor incarcerated persons on razor restriction in cell housing and dorm housing:
  - a. Multipurpose room
  - b. Recreation yard
  - c. Interview room (use in dorm housing)
3. When the permitted time is up, each incarcerated person will return their razor to the deputy. The deputy will inspect the razor making sure it's intact and verify the incarcerated person's identity, via their wristband, and note the return of the razor on the JIMS floor count sheet.
4. Used razors will be considered security trash and shall be disposed of in the provided containers for the safety of all staff and incarcerated persons.
  - A. Incarcerated persons housed in the Psychiatric Stabilization Unit (PSU) will use razors under the supervision of PSU staff.
  - B. Incarcerated persons housed in Ad-Sep will be issued a razor during showers. Incarcerated persons housed in Ad-Sep, who are on razor restriction, will be allowed to use the electric razor under the following conditions:
    1. The electric razor will be offered during the incarcerated person's dayroom

time on Mondays, Wednesdays, and Fridays.

2. The electric razor may be used in the incarcerated person's cell under the supervision of a deputy based on search preference.
3. The incarcerated person is allowed to shave the legs, underarms and face only.
4. The electric razor shall be soaked in Barbicide solution for 15 to 20 minutes prior to and in between each incarcerated person's use.

D. Electric razors are located in PSU, House 5 and the House 1A barber's cosmo cart.

## II. RAZOR RESTRICTIONS

Sworn staff will be responsible for completing an Informational Status Report (ISR) in JIMS documenting the placement of an incarcerated person on the Razor Restriction List as ordered by the Qualified Mental Health Provider (QMHP). They will notify the watch commander when completed for approval.