

**SDSD Detention Services Bureau—Las Colinas Detention and Reentry Facility Green Sheet**

<b>DATE:</b>	MARCH 10, 2023
<b>NUMBER:</b>	L.11.L
<b>SUBJECT:</b>	PERSONAL HYGIENE

**PROCEDURE**

**I. SHOWERS**

- A. Incarcerated persons housed in an Administrative Separation (Ad- Sep) housing unit shall have the opportunity to shower during their dayroom time.
- B. Incarcerated persons in disciplinary separation will be given the opportunity to shower every 48 hours.
- C. Incarcerated persons in mainline housing and the medical housing unit will be allowed daily access to the showers during their dayroom time.
- D. Psychiatric Stabilization Unit's health staff will offer and coordinate showers. Health staff will log showers in the incarcerated person's medical chart. Housing deputies will log showers into JIMS.
- E. Offers to shower will be logged in JIMS in housing units where access to the showers is restricted.
- F. Transgender and intersex incarcerated persons shall be given the opportunity to shower separately from other incarcerated persons.

**II. TOILET PAPER**

- A. Incoming incarcerated persons who will be housed in cell housing will be given their own roll of toilet paper along with their bed roll.
- B. Incarcerated persons in dorm style housing will have access to the common area restrooms. Toilet paper will be stocked in this area on a daily basis by the unit worker.

**III. HYGIENE ITEMS**

- A. Welfare packs for indigent incarcerated persons will be distributed in accordance with policy when they are delivered to the facility by Sheriff's Commissary.
- B. Hygiene kits will be given to incarcerated persons assigned to housing from intake. Housing units will have hygiene kits available for distribution as needed.