

SDSD Detention Services Bureau—Las Colinas Detention and Reentry Facility Green Sheet

DATE:	APRIL 12, 2023
NUMBER:	H.1.L
SUBJECT:	FIRE PROCEDURES

PROCEDURE

I. DISCOVERY AND REPORTING

In the event of a fire, staff may utilize pull stations, hand held radios, intercoms and telephones for notifying central control (CC). Incarcerated persons are provided pull stations, intercoms, and panic alarms to report emergencies. The fire/smoke detection system is monitored by CC.

II. NOTIFICATION

Upon discovery of a fire or smoke, the discovering person or designee shall immediately inform CC. If possible, the following information shall be relayed:

1. The location of the fire/smoke
2. The size of the fire
3. The type of material burning
4. The type of suppression intended
5. Presence of incarcerated persons
6. Known injuries

III. SUPPRESSION AND PERSONNEL RESPONSIBILITIES

Any staff sworn or professional reporting a fire may begin suppression efforts if it is safe to do so. Sworn personnel shall assume suppression efforts as soon as practical.

A. CENTRAL CONTROL

1. Notify all facility personnel of the situation
2. Direct fire team to respond to the fire response room
3. Notify 911 and provide operator with as much information as possible
4. Notify watch commander
5. CC will assign a deputy to retrieve a fire set Safety/Security Interests - 7922.000 and meet the fire department at the appropriate entry gate.
6. Dispatch perimeter deputy to meet the fire units and direct to the appropriate entry gate.

B. FIRE RESPONSE TEAM LEADER

1. Organize fire response team.

2. Assign and issue equipment.
3. Communicate with and assist on scene commander.

C. ON SCENE COMMANDER

1. Organize and direct immediate fire suppression and emergency procedures.
2. Brief fire department of the situation.
3. Coordinate fire suppression effort with the fire departments on scene commander.

D. PERIMETER DEPUTY/ROVER DEPUTY

1. Perimeter deputy will give the fire department access into the facility.
2. A deputy will direct the fire department to the affected area.
3. If a building is affected, the deputy will tell the fire department the building's letter or housing unit number/letter located on the outside of the building:

Safety/Security Interests - 7922.000



E. HOUSING DEPUTIES

1. If a housing unit is involved, the deputy shall:
 - a. Begin fire suppression procedures, if possible.
 - b. Order incarcerated persons and personnel evacuation if necessary.
 - c. Advise responding personnel of any relevant information.
2. If a housing unit is not involved, the deputy shall:
 - a. Lockdown the incarcerated persons.
 - b. Stay in the housing unit and wait for further instructions.

F. PROFESSIONAL STAFF

Professional staff shall evacuate the affected area per H.3.L Evacuation Plans.

IV. FIRE RESPONSE EQUIPMENT/PLANS

- A. Fire suppression equipment is located in the fire response room and designated work locations.
- B. The fire response room is located between the **Safety/Security Interests - 7922.000**. The door is on the **Safety/Security Interests - 7922.000**.

The following equipment is available inside the fire response room:

12 dress-out stalls each containing:

- (1) fire jacket
- (1) fire pants
- (1) Nomax hood
- (1) gloves
- (1) fire helmet with flashlight and goggles
- (1) SCBA

A red fire response cart containing the following equipment:

Safety/Security Interests - 7922.000



Additional equipment:

Safety/Security Interests - 7922.000



- C. A black mobile fire box is located in the storage closet on the outside of **Safety/Security Interests - 7922.000**

The mobile fire box contains the following fire suppression equipment:

Safety/Security Interests - 7922.000

- D. Fire extinguishers are located throughout the facility, i.e. housing units, classrooms, kitchen, medical area, and the intake building.
- E. Evacuation routes are designated for each housing unit and intake. The predetermined routes may be found in the emergency procedure manual and LCDRF Green Sheet H.3.L.

V. REPORTING

All fires, regardless of size, must be reported to the fire department. If the fire has already been extinguished, call the business number, Phone number - 7922.000 to report.

In addition, all fires regardless of size must be reported to the State Fire Marshall Duty Chief 24/7 at Phone number - 7922.000