

SDSD Detention Services Bureau—George Bailey Detention Facility Green Sheet

DATE:	APRIL 13, 2021
NUMBER:	S.1.G
SUBJECT:	SUPERVISION AND ASSIGNMENT OF INMATE WORKERS

PROCEDURE

I. INMATE WORKER

Only the Inmate Worker Deputy can routinely assign or remove an inmate from "Inmate Worker" status. If it becomes necessary, the watch commander can authorize the transfer of an inmate worker to another housing unit/facility. If a staff member decides an inmate worker should be removed from inmate worker status for security reasons, the staff member may send the inmate worker away from the job and back to his dorm to await a decision by the watch commander and/or the Inmate Worker Deputy.

II.

[REDACTED]

III. ACCOUNTABILITY OF INMATE WORKERS

- A. The EMRF Processing Control Deputy will be responsible for keeping track of all inmate workers coming in and out of the facility. The Inmate Worker Deputy will assist EMRF with keeping track of inmate workers by providing an accurate list of workers being transported to GBDF. The EMRF Processing Control Deputy will log the inmate workers into JIMS.
- B. It will be the responsibility of the Inmate Worker Deputy to transport GBDF inmate workers between EMRF and GBDF. If the Inmate Worker Deputy is not on duty, it will be the responsibility of the EMRF Transportation Deputy to transport the inmate workers between facilities. If the GBDF Inmate Worker Deputy and EMRF Transportation Deputy are unable to transport Inmate Workers, the GBDF Transportation Deputy should assist with transportation if available.