

**SDSD Detention Services Bureau—George Bailey Detention Facility Green Sheet**

<b>DATE:</b>	OCTOBER 1, 2021
<b>NUMBER:</b>	P.9.G
<b>SUBJECT:</b>	SOCIAL VISITING

PROCEDURE

I. SOCIAL VISITING

- A. In accordance with the current COVID-19 Continuity of Operations Phase Plan (COOP) Phase 2B, social visiting is temporarily suspended.
- B. Inmate social visiting shall be conducted in the social visit area of each housing unit. Inmates housed in the medical areas will utilize the visiting area near final release.
- C. [REDACTED] It is also available in the Visit Lobby and through the Information Desk.
- D. Visiting hours are from 0700 – 2200 hours. The last visit begins at 2130 hours.
- E. Inmates are permitted one 30-minute visit per day, two times per week.
- F. The visiting area will be occupied by only one module at a time and disinfected after each use.
- G. Attending a visit during other activities (dayroom, recreational yard, haircuts) does not guarantee the inmate an opportunity for these activities later.
- H. At the end of each visiting time slot all visitors shall leave the visiting areas, visit corridors, and exit the facility.

The GBDF Visit Deputy or designee will ensure all visitors have exited and sanitize each area before the next scheduled visits.

II. INMATES NOT ELIGIBLE FOR VISIT

- A. Inmates housed in the Inmate Safety Program's (ISP) Enhanced Observation Cells (EOH), or Safety Cells will not be permitted Social Visits.

If an inmate is housed in an EOH cell solely for medical purposes they may still attend social visits with medical staff approval.

- B. Inmates as part of a disciplinary sanction are on lockdown or have loss of visitation privileges.
- C. Inmates who are under quarantine for COVID-19 or suspected COVID-19

III. DENIAL OF SOCIAL VISIT

- A. All visitors must arrive at least 30 minutes prior to the start of their Visit.
- B. If a Sworn Supervisor is asked to intervene in a dispute over a denied visit or cancellation of visit privileges due to tardiness. The Watch Commander or their designee shall review the JIMS visitation history.

If the denied person has been documented in JIMS as being late on two or more previous occasions and on those occasions was permitted a visit with warning. The visit will be denied. Otherwise, it will be the discretion of the Watch Commander whether to allow the late arrival.

#### IV. INFORMATION CLERK

- A. The information clerks will check in each visitor at least 30 minutes prior to the scheduled visit time.
- B. The Information Clerk shall enter the visitor's information into JIMS.
- C. A Visitor Pass will be printed providing the visitor a visit telephone stall number and visit time.
- D. If an inmate has lost his privilege, the visitor will be notified and turned away.

#### V. HOUSE CONTROL DEPUTIES

- A. At the beginning of each shift the housing control deputy will review visits scheduled for that day by printing the VISS scheduling report in JIMS.
- B. Approximately [REDACTED] each scheduled visit time, the housing control deputy will review and print the VISA scheduling report.
  - 1. Each inmate appearing on the VISA scheduling report will be notified of their scheduled visit.
  - 2. All inmates with a scheduled and arrived visitor shall be sent to the visiting area no later than [REDACTED] the scheduled start time of the visit.
  - 3. The housing control deputy or designee shall be responsible for maintaining security and control in the housing visit area.
  - 4. The housing control deputy shall be responsible for monitoring the inmate's visit time and ending the visit.