DATE:	MAY 3, 2021
NUMBER:	0.1.G
SUBJECT:	DISCIPLINARY ACTION

PROCEDURE

To ensure proper distribution of Rule Violation Reports of those inmates whose discipline includes loss of 4019 PC credits.

Upon approval from the Watch Commander for removal of 4019 PC credits, print the Incident Report and return it to the Watch Commander. The Watch Commander will give the copy to the Detentions Processing Supervisor (DPS).

The DPS will give it to a Detention Processing Technician (DPT) at San Diego Central Jail, who will recalculate the 4019 PC credits and make the required changes.