

SDSD Detention Services Bureau—George Bailey Detention Facility Green Sheet

DATE:	JULY 28, 2021
NUMBER:	M.6.G
SUBJECT:	LIFE THREATENING EMERGENCIES: CODE BLUE

PROCEDURE

I. STORAGE AND USE OF NALOXONE

- A. Naloxone is a controlled substance and should be handled as such. There are 72 naloxone Kits available at GBDF: 6 in Houses 1-6, 6 in Processing Control, 6 in Central Control, 22 in the Watch Commander's office, and 2 in the back of the Perimeter Vehicle inside the lock box. The kits will be stored in the locked weapons locker of Houses 1-6 and Processing. All storage areas are to remain locked unless accessing for accountability or use of the equipment stored in the lockers. GBDF Medical Staff will control the storage and accountability of the naloxone kits for GBDF Medical and SIM Housing areas.
- B. At the beginning of each shift, Control Deputies in all areas will account for the naloxone kits and all its contents, along with making an entry into the JIMS Activity Log.
- C. The Watch Commander and the GBDF Training Coordinator shall be immediately notified of any missing or damaged kits.
- D. All entries into JIMS and the Watch Commander's Log accounting for the naloxone kits will be done in accordance with Detentions Policy and Procedures Section M.6.
- E. The use of naloxone will require documentation. Sworn staff will complete a naloxone Usage Report (SO-195) and attached it to a NetRMS report.

II. MONTHLY INSPECTIONS

- A. The GBDF Training Coordinator (naloxone administrator) or designee will conduct monthly inspections of all naloxone kits at GBDF. The expiration date of the kits and any damage will be noted. The naloxone tracking log will be updated monthly and archived by the GBDF Administrative Deputy.
- B. The naloxone administrator will be responsible for tracking, ordering, and replacing all naloxone Kits.
- C. Deputies shall carry their issued naloxone kits on their person in a department approved holster. The facility watch commander will maintain a reserve supply of naloxone kits in their office for issuance to individual deputies as needed. The naloxone administrator will be notified each time a naloxone kit is issued from the reserve supply.