DATE:	MAY 3, 2021
NUMBER:	L.5.G
SUBJECT:	TRASH REMOVAL

PROCEDURE

I. NON-HOUSING AREAS

On a daily basis the facility janitor, or inmate worker crew under the supervision of the Visit Deputy or Facility Rover, will pick up trash from the administrative area. The trash will be placed in the dumpster located on the loading dock.

II. HOUSING UNITS

After each meal, all trash will be removed with the chow carts, utilizing a trash cart. Inmate workers will move trash and the chow carts to the kitchen area. Inmate workers, under the supervision of a deputy, will move all the trash to the dumpster located on the loading dock.

III. SECURITY TRASH

All security trash accumulated inside the facility will be picked up once a shift by the Facility Rover Deputy. The deputy will ensure all locked security trash containers located at the end of the North/South Corridors are emptied and all security trash is placed into the trash compactor on the loading dock.