

SDSD Detention Services Bureau—George Bailey Detention Facility Green Sheet

DATE:	MAY 3, 2021
NUMBER:	L.3.G
SUBJECT:	INMATE MATTRESSES

PROCEDURE

In all houses, clean and dirty mattresses will be stored on a bunk in the storage shed. Clean mattresses will be placed on the top bunk and dirty mattresses needing to be cleaned will be placed on the bottom bunk. Once an inmate transfers out of a module, the dirty mattress may not be reused until cleaned and disinfected per Detentions Policy and Procedure Section L.3

Inmates being transferred to another location will bring their issued mattress with them when they leave the module. This mattress will be placed in the storage shed on the bottom bunk to be disinfected. Housing deputies will issue incoming inmates a clean mattress from the house storage shed (top bunk). Housing deputies will need to keep sufficient stock of clean mattresses for incoming inmates.

Inmates may be issued an extra mattress, via medical staff authorization. Authorization for an extra mattress can be verified, via JIMS Web under [Inmates with Active Medical Instruction](#).

During routine safety checks, deputies should be looking for inmates who have double mattresses and do not have medical authorization for an extra mattress.

The facility stock clerk will clean all dirty mattresses and rotate them into the clean mattress stock, on the top bunk. The facility stock clerk will be responsible for ensuring this task is completed.

Deputies are to place damaged mattresses on the loading dock and advise the facility stock clerk for disposal per Detentions P&P L.3.

Contaminated mattresses, which cannot be thoroughly disinfected, shall be disposed of per Detentions P&P L.3. The key to the Biohazard container and Biohazard waste bags can be obtained from GBDF Medical Staff.

Replacement of soiled and or damaged mattresses will be on a one for one basis. If an exchange cannot be done, the request must come through the administrative sergeant during normal business hours.

Example: If 10 more mattresses are requested, then 10 dirty mattresses should be returned to inmate services as well.