

SDSD Detention Services Bureau—George Bailey Detention Facility Green Sheet

DATE: OCTOBER 14, 2021
NUMBER: I.63.G
SUBJECT: FACILITY SECURITY – HOUSING UNITS

PROCEDURE

Housing deputies shall implement a period of restricted movement to facilitate shift transition duties, staff mealtimes, and module cleaning following inmate meals. The implementation of the restricted movement will occur on the following time schedule:

[REDACTED]

On Saturday and Sunday nights, pending the results of each housing unit's hygiene inspection, the dayroom may remain open until [REDACTED]

Inmates shall be released from their cells at [REDACTED] hours or when the inmate breakfast meals arrive on the housing floor. At the conclusion of the inmates' breakfast meal, the inmates will be instructed to return to their cells and remain locked down until [REDACTED].

The release of the restricted movement shall occur no later than [REDACTED], absent supervisor approval. If security and staffing conditions permit the release of restricted movement sooner than the designated times, the housing deputies shall make a reasonable effort to lift the restricted movement prior to these times. The Housing Control Deputy shall make accurate entries into JIMS indicating the time of the beginning and ending of restricted movement each time it occurs.

In the event the release from restricted movement exceeds [REDACTED] hours, a JIMS entry must be made including the justification for the restricted movement such as staff shortages, problems clearing count, cleaning and/or maintenance work, security lockdown, etc... Supervisors shall monitor the housing floors to ensure the restricted movement of inmates is timely and appropriate.

I. HOUSING UNIT SECURITY

- A. Each housing control station shall be manned at all times. The assigned Housing Control and Floor Deputies will continuously monitor the housing modules.
- B. The house main entry gate will be secured at all times, except when in use. [REDACTED]
[REDACTED]
- C. [REDACTED]
[REDACTED]
[REDACTED]

D. Only during exigent circumstances will the above be modified [REDACTED]

II. DAYROOM SCHEDULE

In accordance with the current COVID-19 Continuity of Operations Phase Plan (COOP) Phase 1, dayroom in cell housing will be on the tier program, while quad housing will continue on the quarter tier program.

GBDF operates on a tier program dayroom schedule. The current [dayroom schedule](#) [REDACTED]
[REDACTED]

Dayroom schedules coinciding with quarantine and non-quarantine housing can also be found on the GBDF SharePoint site.

III. COVID-19 CONTINUITY OF OPERATIONS RESTRICTIONS

The COVID-19 situation is rapidly evolving based on information and mandates issued at the Federal, State, and local level. For current restrictions and modified operations review the current [COVID-19 Continuity of Operations Phase Plan](#) located on the George Bailey Detention Facility SharePoint site.