

SDSD Detention Services Bureau—George Bailey Detention Facility Green Sheet

<b>DATE:</b>	APRIL 12, 2021
<b>NUMBER:</b>	H.1.G
<b>SUBJECT:</b>	FIRE PROCEDURES

PROCEDURE

I. DISCOVERY AND REPORTING

- A. In the event fire and/or smoke are discovered, staff may utilize fire alarm pull stations, handheld radios, intercoms and telephones to report the incident to the Central Control deputy.
- B. Inmates are provided intercoms to report emergencies to staff.
- C. The facility fire/smoke detection system is monitored by the Central Control deputy.

II. NOTIFICATION

- A. Upon discovery of a fire or smoke, the discovering person or designee shall immediately notify Central Control. If possible, the following information should be relayed:
  - 1. The location of the fire/smoke.
  - 2. The size of the fire.
  - 3. The type of material burning.
  - 4. The type of suppression intended.
  - 5. Number of staff present.
  - 6. Number of inmates present.
  - 7. Known injuries.

III. SUPPRESSION AND PERSONNEL RESPONSIBILITIES

Non-sworn or sworn personnel reporting a fire may take measures to put the fire out if it is safe and reasonable to do so. The following guidelines should be implemented during a fire.

A. CENTRAL CONTROL DEPUTY

- 1. Immediately call 911 and provide operator with as much information as possible.
- 2. Notify the Watch Commander.
- 3. Notify all facility personnel.
- 4. Refer to Emergency Operations Manual (Section K. Fire)
- 5. Notify the fire response team.
- 6. Establish an Incident Command Post
- 7. Dispatch the Perimeter deputy to meet fire units and lead them to the appropriate [REDACTED].
- 8. Dispatch the Processing Security deputy or Central Rover deputy to obtain a [REDACTED] [REDACTED] and proceed to meet the fire units at the [REDACTED] and allow them access to the facility.
- 9. Assign a scribe.

10. Notify the East Mesa Detention and Reentry Facility and request additional resources if needed.
11. If an evacuation of inmates or staff is needed, a supervisor or designee will start evacuation procedures.

B. SCENE COMMANDER

1. Organize and direct fire suppression and emergency procedures.
2. Brief fire department of the situation.
3. Coordinate fire suppression effort with the fire department's scene commander.

C. FIRE RESPONSE TEAM LEADER

1. Organize fire suppression team.
2. Assign and issue equipment.
3. Assist fire scene commander.

D. HOUSING DEPUTIES

1. If a housing unit is involved, the housing deputies shall:
  - a. Begin fire suppression activities if it is safe and reasonable to do so.
  - b. Order inmate and personnel evacuation if necessary.
  - c. Advise responding personnel of safe approach and hazards.
  - d. As soon as it is safe to do so, verify that all inmates are accounted for.
2. If a house is not involved, housing deputies shall:
  - a. Lockdown inmates.
  - b. Rover deputies should respond to the Incident Command Post for additional duties.

E. FIRE RESPONSE DEPUTIES

1. Secure inmates in nearest safe holding area.
2. Respond to the fire response room. Don breathing apparatus and other safety equipment. Follow direction from the Fire Response Team Leader.
3. Assist in fire suppression or other emergency procedures as needed.

F. VISIT DEPUTY

1. Reassure all visit areas are clear; if any visitors are located, direct them to the safest exit.
2. Assist the Perimeter deputy with perimeter duties and assignments.

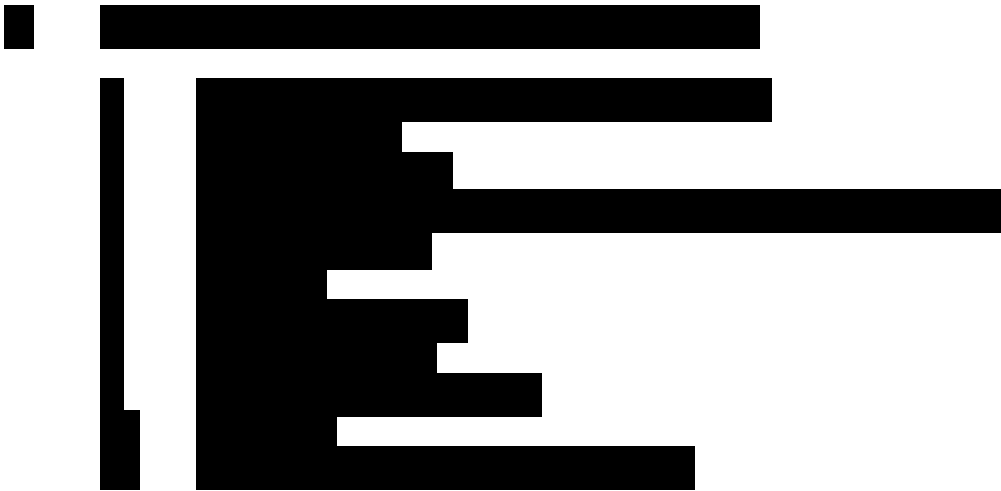
G. PROFESSIONAL STAFF

In the event an evacuation is needed, the Watch Commander or designee will designate an area of safety. All professional staff shall proceed to that location and wait for further instructions. The corresponding supervisor shall conduct roll call to account for personnel.

#### IV. EQUIPMENT

A. There is fire equipment located throughout the facility. Listed below are the various types of equipment:

1. Fire alarm pull stations
2. Heat sensor
3. Fire hose
4. Waist chains
5. Smoke sensor
6. Smoke ejectors
7. Fire extinguishers



#### V. REPORTING

A. All fires, regardless of size, must be reported to the fire department.

B. In addition, all fires must also be reported to the State Fire Marshall [REDACTED]